

**Minutes of the February 22, 2011
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Larry Vollmer called the meeting to order at 6:30 p.m.

ROLL CALL

Vice-Chair Paul Lake performed roll call, with six members present. Also in attendance was Lisa Gehlhausen of the Commission's staff.

APPROVAL OF MINUTES AND AGENDA

The Minutes of the October 26, 2010 Executive Board Meeting were presented by Chair Vollmer for approval. Rudy Freeman made a motion to approve the minutes as presented and Mike Ellis seconded the motion. Motion carried.

ADDITION TO THE AGENDA

Ms. Gehlhausen requested that Resolution #2011-04 for respect and dedication for Robert Sawyer who is retiring from the Economic Development Administration and the Directors & Officer's insurance renewal be added to the meeting's agenda. Mike Ellis made a motion to approve and seconded by Treasurer Beverly Schulthise. Motion carried.

TREASURER'S REPORT

Treasurer Schulthise reported that as of February 22, 2011, the closing cash balance was \$348,535.79 and the outstanding invoices total \$115,363.80. Ms. Gehlhausen stated the \$9,000 due from Paoli should be paid by OCRA soon and then Paoli has five days to disburse those funds. County dues will not be paid until June and December. INDOT payments typically take awhile to receive. Treasurer Schulthise also stated that there was still \$10,000.00 in CDs. With no questions or discussion, Mike Ellis made a motion to approve the Treasurer's Report and Rudy Freeman seconded the motion. Motion carried.

DIRECTOR'S REPORT

Chair Vollmer turned the meeting over to Ms. Gehlhausen for the Director's Report. Ms. Gehlhausen reported the following:

- **Update on the building.** Ms. Gehlhausen reported that the foam insulation was blown into the building. There were a few places where the pressure expanded the drywall. Superior Insulation came back and repaired it and are now waiting for it to dry to paint the walls. The next step will be installing the two windows and put insulation on the two sides up in the attic. As soon as the weather breaks, they will come and roll the guttering and paint. In 2011 a new furnace will be installed as well. Treasurer Schulthise asked about the lighting outside for the front. Ms. Gehlhausen agreed and stated she will have the lighting looked at.
- **Community Focus Funds (CFF).** Ms. Gehlhausen stated there will be seven CFF applications submitted on March 18. Those include: Jasper, Holland, and Petersburg wastewater; St. Meinrad water; SE Orange County and Marengo Fire Trucks; and Paoli stormwater. The staff has been really busy to get these seven CFF applications developed.
- **Close-out water projects.** Ms. Gehlhausen stated the Santa Claus water project is being closed out as well as the Huntingburg Berm project with EDA, and the Rockport and Jasper stormwater projects.
- **Close-out downtown projects.** Ms. Gehlhausen stated this week the staff has been having public hearings in Petersburg, Chrisney and Rockport to close-out the downtown planning grants.
- **Planning grants.** Ms. Gehlhausen told the board that a planning grant was submitted on behalf of the Town of Dale to study their water system and we are also submitting a stormwater planning grant for the Town of Richland in Spencer County to study their stormwater system.
- **Disaster Recovery.** Ms. Gehlhausen reported that the City of Tell City was awarded \$225,000 with matching funds of \$9,000 of disaster recovery monies to certify the floodwall on the Ohio River to have an engineering study done.

The City of Cannelton was awarded \$215,200 with a \$4,000 match to also complete an engineering study for their floodwall. We are excited that the floodwall preliminary engineering reports for the two cities will identify needed improvements. It's not only a high hazard mitigation project but addresses flood control. Both mayors were extremely pleased about the grant awards.

- **Other projects.** Ms. Gehlhausen reported that the staff is working on the Jasper Code Book and finished the draft of the Santa Claus Park Plan. Some comments were received back from IDNR about the Santa Claus Park Plan. We are also working on the Dubois County Park Plan. We will also be codifying the Town of Ferdinand and Spurgeon Code Books.

OLD BUSINESS

- **Comprehensive Economic Development Strategy (CEDS).** Ms. Gehlhausen reported the CEDS was discussed at the full board meeting and is due in June. At that meeting it was discussed the report was for a three year Comprehensive Economic Development Strategy since then I learned that EDA has changed it from a three year to a five year planning process. Ms. Gehlhausen told the members when they are coming up with their priorities, what you want to accomplish for the next five years. Ms. Gehlhausen stated she wanted them to be aware of this change and has received three or four more towns that have sent in their priority listings.

NEW BUSINESS

Resolutions for Approval:

German American Bank. Ms. Gehlhausen asked for board approval to keep German American Bank as its depository for funds and authorize the agents to exercise the powers granted for the checking account. Mike Ellis made a motion to approve **Resolution 2011-03** and seconded by Vice-Chair Lake. Motion carried.

C. Robert Sawyer. Ms. Gehlhausen read Resolution 2011-04 to the board and asked the board along with the staff of Indiana 15 to adopt and sign out of admiration of Mr. Sawyer the regional director of the Economic Development Administration (EDA) who will be retiring in April or May. Mr. Sawyer has been a very big supporter not only to Indiana 15, but all regional development organizations. Mr. Sawyer is over the regional EDA covering the states of Illinois, Indiana, Michigan, Minnesota, Ohio and Wisconsin which is located in Chicago. Mike Ellis made a motion to approve **Resolution 2011-04** and seconded by Rudy Freeman. Motion carried.

Ms. Gehlhausen stated we currently have four EDA projects with two of those in close-out process.

D&O Insurance Renewal. Ms. Gehlhausen reported that the professional liability policy for Part A on Directors & Officers and Part B on Employment Practices is coming up for renewal on April 19. The limits of Liability coverage is \$1,000,000.00. The cost remains the same as for the last 14 years for a total of \$1,924.00 per year. Ms. Gehlhausen stated there is an option to lock in this price (\$1,924.00 per year) for a three year period but she wasn't for sure if the State Board of Accounts would like that, so she thinks we should stay with the annual and it hasn't changed for fourteen years and thinks we would be better off staying with the \$1,924.00 and keeping it a year at a time. After agreeing a motion to approve and renew was made by Treasurer Schulthise and seconded by Mike Ellis. Motion carried.

Contracts for Approval:

After discussing the following contracts, motions were made as follows:

- Dubois Stormwater Improvements (DR2-09-186); sum of \$43,000. A motion was made by Vice-Chair Lake and seconded by Rudy Freeman. Motion carried.
- Chrisney Stormwater Improvements (DR2-09-185); sum of \$38,000. A motion was made by Treasurer Schulthise and seconded by Vice-Chair Paul Lake. Motion carried.
- Chrisney Dam Improvements (DR2-09-126); sum of \$38,000. A motion was made by Vice-Chair Lake and seconded by Rudy Freeman. Motion carried.
- Dubois County Area Development Corporation Enterprise Loan Fund (ELF); fee schedule, estimated at \$5,000. A motion was made by Treasurer Schulthise and seconded by Mike Ellis. Motion carried.

- Jasper Code Book Update; fee schedule, estimated at \$3,200. A motion was made by Vice-Chair Lake and seconded by Rudy Freeman. Motion carried.

ADJOURN

There being no further business to come before the Executive Board, a motion was made by Vice-Chair Lake and seconded by Mike Ellis to adjourn the meeting at 7:26 p.m. Motion carried.

Respectfully submitted,

Barbara A. Gilliatt, Secretary

BAG/sk