

**Minutes of the May 25, 2010  
Executive Board Meeting of the  
Indiana 15 Regional Planning Commission**

***CALL TO ORDER***

Chair Larry Vollmer called the meeting to order at 6:30 p.m.

***ROLL CALL***

Secretary Barbara Gilliatt performed roll call, with ten members present. Also in attendance were Lisa Gehlhausen of the Commission's staff and Bill Byrd.

***APPROVAL OF MINUTES AND AGENDA***

The Minutes of the April 27, 2010 Executive Board Meeting were presented by Chair Vollmer for approval. Pat Ramsey made a motion to approve the minutes as presented and Rudy Freeman seconded the motion. Motion carried. Mike Ellis made a motion to accept the agenda as presented and Treasurer Beverly Schulthise seconded the motion. With no further discussion, motion carried.

***ADDITION TO THE AGENDA***

None to report.

***TREASURER'S REPORT***

Treasurer Beverly Schulthise reported that as of May 25, 2010, the closing cash balance was \$276,825.22 and the outstanding aging schedule total \$118,727.20. Treasurer Schulthise also stated that there is \$50,000.00 in CDs. Ms. Gehlhausen stated that she heard from the auditor in Orange County in regards to the outstanding per capita dues for 2009. The auditor stated she had requested an extra tax increase for next year in order to collect more for normal bills and she apologized and knows they owe it to us. This payment of \$1,644.82 and half of the 2010 dues should be submitted to us by June 4. With no questions or discussion, John Stutzman made a motion to approve the Treasurer's Report and Alan Cassidy seconded the motion. Motion carried.

***DIRECTOR'S REPORT***

Chair Vollmer turned the meeting over to Ms. Gehlhausen for the Director's Report. Ms. Gehlhausen reported the following:

- **Community Focus Funds (CFF).** Ms. Gehlhausen told the members that two CFFs were submitted for the first round of 2010. 1) South Patoka VFD to build a new fire station was submitted but was not awarded. 2) Leavenworth Fire Department was awarded a CFF grant in the amount of \$146,990. This grant will purchase a new fire truck for the Town of Leavenworth. An award ceremony will be June 23 at 2:00 p.m. at the State House.
- **Assistance to Firefighters Grant.** Ms. Gehlhausen stated by the end of this week, four assistance to firefighter's grants are due: 1) Spencer County Emergency Management Service is asking for two vehicle exhaust air purifiers at the ambulance stations. 2) St. Meinrad is asking for funds for a brush attack truck. They have a 1977 truck that is hard to start and the breaks are not working. 3) Dubois Fire Department is seeking four vehicle mounted diesel exhaust removal systems to be put on the fire trucks. 4) St. Henry is applying for personal protection equipment (SCBA's, pants, coats, boots, gloves). These funds can be applied for one time a year. These funds help firefighters and ambulance service. Fire departments can apply themselves, but Indiana 15 works with the ones who contact us. These are 95% grant and 5% match. These applications are very very competitive nationwide and last year Indiana 15 wrote five applications and two were funded.
- **Economic Development Administration (EDA).** Ms. Gehlhausen stated an EDA grant application will be submitted this week for improvements to Beaver Lake Dam. This project is seeking \$1.9 million with the City of Jasper matching with over \$800,000 for a \$2.7 million project.
- **Comprehensive Economic Development Strategy (CEDs).** Ms. Gehlhausen stated two communities have turned in their future priorities for the CEDs covering 2011, 2012 and 2013. Ms. Gehlhausen stated we will be working with the remaining communities to submit their projects.

- **Disaster Recovery IIs.** Ms. Gehlhausen stated the staff has one month, until July 2 to submit fifteen (15) water and wastewater grants. The staff is busy with income surveys, engineering procurements, setting up public hearings, and site visits with OCRA. A community can apply for up to \$1 million. Environmental reviews are underway on all the projects, as well.

### **OLD BUSINESS**

- **Meetings.** Norman Dillon stated at the last executive board meeting, he requested that if any staff members were coming into Pike County, that they would give him a call or email since he serves on the Commission and the Brownfield Committee to give him a heads up on the project(s) and to let him know they will be in the area and invite him and other board members as far as being able to know what is going on or at least give us an idea on the agenda. The idea is to be informed, and this is the whole idea of being a board member to be informed and to be able to inform others. This has happened in the last few years. Ms. Gehlhausen stated we are busy but that is no excuse and informed the board that she will talk with the staff to improve communication.
- **Roof.** Norman Dillon stated we had problems with the roof. I heard in July we have an energy efficiency grant pending. I would like for us to get quotes on a metal roof. Is the roof bad? Should we get a bid now? Ms. Gehlhausen stated we did apply for an energy efficiency grant and are waiting to hear from the state. This is for a new furnace, windows and insulation upstairs. It was determined that a roof was not an eligible item under the energy efficiency grant. She stated she was waiting to hear if the rest will get funded before proceeding to get contractor bids at the same time. This is through the Department of Energy and we should hear any time if it will get funded. This is the second round; the first round our project did not get funded. We reapplied. We do have two old bids on the roof. They were for asphalt shingles not metal. Ms. Gehlhausen stated after July 2 she will have more time to devote to this matter and we may know about the pending EECBG.

Ron Smith recommended getting the insurance adjuster here to take a look at the damage to determine if it is weather related or not. After some discussion about getting shingles or metal, Mr. Smith stated the insurance company will only pay for the life of the product. If the building has shingles now and you want to put metal on, you would have to pay the difference in cost. So if the insurance company comes out here and they pay \$10,000 for a \$20,000 job that is better than nothing at all. Mr. Smith stated he would like for Ms. Gehlhausen to call the insurance adjuster and have them come check it and he would be glad to meet him here and at that point have some idea as what the insurance will pay if any and then seek estimates. Ms. Gehlhausen thanked Mr. Smith for agreeing to meet with the insurance adjuster.

### **NEW BUSINESS**

- **By-Laws.** Ms. Gehlhausen stated at the last full board meeting it was brought up by board member, Bill Byrd that the by-laws should be reviewed. Ms. Gehlhausen stated the by-laws were sent to all of the executive board members and Mr. Byrd. Ms. Gehlhausen started reviewing them herself; she asked the board if they had any comments. It was determined to table this business until the August full board meeting to allow the board more time to review the by-laws.
- **EDA Planning Grant Application.** Ms. Gehlhausen reported that the Commission has been invited to apply for an \$187,884.00 EDA Planning grant on a three year basis for the period July 1, 2010 through June 30, 2013. EDA has increased this grant by \$30,000.00 from previous years. These funds are used to write Community Focus Funds and Disaster Recovery grant applications on behalf of your communities at no charge. EDA requires a 50/50 local match. Ms. Gehlhausen stated the per capita fees along with the General Fund pays for this match. Ms. Gehlhausen recommended that the EDA planning grant be submitted which is Resolution #2010-10 and recommending to match this grant with \$187,884.00. She stated this EDA grant has been awarded to the Commission since our existence and is very appreciated by the Commission. Norman Dillon made a motion and seconded by Rudy Freeman to approve **Resolution #2010-10** approving the submittal of the EDA Planning grant application for \$187,884.00 and the commitment of matching funds of \$187,884.00. Motion carried.

- **Summer Interns.** Ms. Gehlhausen stated Resolution No. 2010-09 is to authorize approval to enter two summer interns. This is an “at-will” employment with no benefits. Both interns will be paid an hourly rate of \$7.50 up to 300 hours maximum not to exceed 37.5 hours per week. Pat Ramsey made a motion to approve **Resolution 2010-09** and seconded by Mike Ellis. Motion carried.

***ADJOURN***

Ms. Gehlhausen reminded the board the next meeting is scheduled for Tuesday, June 22 at 6:30 p.m. With there being no further business to come before the Executive Board, a motion was made by Mike Ellis and seconded by Treasurer Schulhise to adjourn the meeting at 7:35 p.m. Motion carried.

Respectfully submitted,

Barbara A. Gilliatt, Secretary

BAG/sk