

**Minutes of the January 26, 2016
Full Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Rudy Freeman welcomed the Board members and called the meeting to order at 7:30 p.m.

ROLL CALL

Executive Director Lisa Gehlhausen performed roll call; twenty-eight members were present. Ms. Gehlhausen welcomed the new 2016 Board Members. Also in attendance were Lisa Gehlhausen, and Sarah Kinder of the Commission's staff.

APPROVAL OF MINUTES AND AGENDA

Chair Freeman presented the minutes from the Full Board meeting held October 27, 2015. Mike Ellis made a motion to approve the minutes as presented and Dave Kress seconded the motion. Motion carried.

Lisa Gehlhausen requested two additional items be added to the agenda under contracts: Ferdinand Codification of Ordinances update - \$1,600 and Jasper Codification of Ordinances update - \$3,500. Calvin Cash made a motion to approve the agenda with the two additional items. David Kress seconded the motion and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise reported receipts as of January 26th were \$47,051.75 and disbursements were \$53,890.68. The actual cash balance is \$705,186.82. The aging schedule total is \$65,984.79. There are two CD's totaling \$500,000.00. The restricted savings has a balance of \$4,512.75. Bill Byrd made a motion to approve the Treasurer's Report pending audit, and Mike Ellis seconded the motion. Motion carried.

DIRECTOR'S REPORT

Chair Freeman turned the meeting over to Lisa Gehlhausen for the Director's Report. Ms. Gehlhausen referred Board members to the project status reports and highlighted current projects as follows:

- 2015 newsletter was mailed.
- Flood Acquisition and demolition project in Jasper is closing out.
- We are working with Chrisney on a trail project.
- Crawford County former jail and Spencer County former jail have clearance projects in progress.
- We are nearing completion of Pike County former gas station clearance. IDEM reporting still taking place.
- Huntingburg Stellar projects in progress: Market Street Park and Senior Center.
- Crawford County Mitigation Plan was just approved and Perry County Mitigation Plan is in the process of being approved.
- Stronger Economies Together program has one more committee meeting on Feb 18, then the plan will be written.
- Marengo Planning Grant-Feasibility Study grant agreement being executed.
- Leavenworth Police Car application being prepared.
- Four Assistance to Firefighter Grants were submitted this month: Santa Claus ladder truck, Holland turn-out gear, Ferdinand pumper truck and Central Perry pumper truck.
- We are developing projects for the upcoming rounds of Community Development Block Grants through the Indiana Office of Community and Rural Affairs. There has been only one round in the past few years, and have gone back to two rounds for 2016. The projects we are working on are:
 - Town of English Water Project
 - Jasper Historic Preservation project for the Astra Theater
 - Town of Birdseye on a water project
 - Orange County First Chance Center for ADA improvements
 - Town of Richland potential clearance project
- We are working with Dale, Jasper and Ferdinand to update their code books.
- Elliot Englert is mapping the town of Leavenworth and updating the Cannelton Map. Elliot also submitted a \$200,000 grant to EPA in December to fund brownfield phase I and II assessments for perceived hazardous substances.

- Cheri Taylor is working on an English water project and continues to administer the Crawford County Revolving Loan Fund. Cheri is the newest certified CDBG grant writer (Lisa Gehlhausen and Nathan Held are also certified). She is also wrapping up a feasibility study on the Perry County Museum and working with Gentryville on labor standards for a water project.
- Sarah Kinder is spending the week with GMS on-site, working on our accounting system software changes and closing out year 2015. She will also be working on the EDA Planning Grant.
- Nathan Held is working on a Birdseye water and sewer construction grant, wrapping up the Cannelton Combined Sewer Overflow and Floodwall projects, Grandview wastewater, Holland Planning grant, Orange County First Chance Center ADA improvements, Paoli Water, Troy Stormwater and a Winslow Income Survey.

Lisa Gehlhausen reminded the Board that the Commission is looking for Public Facilities (Historic Preservation, ADA, Community Centers, Fire Stations), Water and Wastewater, Stormwater, Blight Clearance, Workforce Development and Main Street projects for our six-county region.

OLD BUSINESS

Chrysler 300 – Chair Rudy Freeman updated the Board on the 2006 Chrysler 300 automobile the commission is selling on govdeals.com. The auto was listed for 30 days as authorized, but did not receive a bid over the \$4,500 reserve. The max bid was \$3,600. He suggested lowering the reserve and listing it again. Mike Ellis made a motion to list the Chrysler 300 on govdeals.com for two weeks with a minimum reserve of \$3,500, Mike Haverstock seconded the motion and motion carried.

NEW BUSINESS

Election of Officers for 2016 – Please gather in your respective counties. The Executive Board consists of eleven members and meets monthly. The Full Board meets quarterly. If appointed to the Executive Board a copy of your Driver's License as well as additional information is needed for banking information.

- Greg Schnarr made a motion to elect the Executive Board as follows: Bill Byrd - Crawford County, Mike Ellis-Dubois County, Rudy Freeman-Orange County, Tom Hauser-Perry County, Greg Mangin-Pike County, David Kress-Spencer County and Stephen Bartels-Governor's Appointee. Greg Mangin seconded the motion and motion carried.
- Bill Byrd made a motion to elect Whitney Timberlake Chairperson of the Commission, Rudy Freeman seconded and motion carried.
- Don Wertman made a motion to elect David Kress Vice-Chair of the Commission, Whitney Timberlake seconded and motion carried.
- Greg Schnarr made a motion to elect Beverly Schulthise Treasurer of the Commission, Mike Ellis seconded and motion carried.
- Mike Ellis made a motion to elect Charmian Klem as Secretary of the Commission, David Kress seconded and motion carried.
- David Kress made a motion to elect Al Logsdon to the Executive Board to represent Spencer County and replace himself since he was elected as Vice Chair. Randy Gilmore seconded the motion and motion carried.

A motion was made by Greg Schnarr and seconded by Greg Mangin to elect the following Executive Board and Officers, as amended:

Executive Board:

Crawford County-Bill Byrd; Dubois County-Mike Ellis; Orange County-Rudy Freeman; Perry County-Tom Hauser; Pike County-Greg Mangin; Spencer County-Al Logsdon and Governor's Appointee-Stephen Bartels. R. Whitney Timberlake-Chairperson; David Kress-Vice Chairperson; Beverly Schulthise-Treasurer; Charmian Klem-Secretary.

It was noted for new banking signature cards: R. Whitney Timberlake replaced Rudy Freeman as Chairperson; David Kress replaced Bill Byrd as Vice-Chairperson; and Charmian Klem replaced Tara Damin as Secretary.

- Chair Freeman then turned the meeting over to incoming Chair Whitney Timberlake.

Crawford County Revolving Loan Board appointments – Patricia Hahus made a motion to appoint Mike Haverstock, Bill Byrd and Lisa Gehlhausen to the Crawford County Revolving Loan Board. Greg Mangin seconded the motion and motion carried.

Comprehensive Economic Development Strategy (CEDS) Committee – Lisa Gehlhausen passed a sign-up sheet around the room for Board members to participate on the CEDS Committee. She asked that they also check the diverse categories that fit their service on the committee. This document prioritizes projects and fulfills a requirement of the Economic Development Agency directing the District.

Full Board meeting dates and times – David Kress made a motion to set the Full Board meetings on the 4th Tuesday of January, April, August and October at 7:30 pm. Don Wertman seconded the motion and motion carried.

Executive Board meeting dates and times – Bill Byrd made a motion to set the Executive Board meetings on the 4th Tuesday of each month (except no meeting in December) at 6:30 pm. Beverly Schulthise seconded the motion and motion carried.

Restricted Savings Account – Rudy Freeman made a motion to deposit the proceeds from the sale of the Chrysler 300 and to move \$2,000 from checking into the restricted savings account. Mike Ellis seconded the motion and motion carried.

Approval to attend Conferences – Mike Ellis made a motion to group requests to attend IACT Roundtable, NADO Conference-fall 2016, IARC Summit in Indianapolis-fall 2016 and IGIC Conference in Bloomington-spring 2016 into one motion. Randy Gilmore seconded and motion carried. Mike Haverstock made a motion to approve attendance to the four conferences. Charmian Klem seconded the motion and motion carried.

Resolution for Approval

- Resolution No. 2016-01 – Establishing newspapers for advertisements of public notices for calendar year 2016.

Rudy Freeman made a motion to adopt Resolution 2016-01, the same newspaper list as 2015, Mike Haverstock seconded and motion carried.

Contracts for Approval

- Dale Codification of Ordinances update; sum of \$1,200
- Ferdinand Codification of Ordinances update; sum of \$1,600
- Jasper Codification of Ordinances update; sum of \$3,500

Bill Byrd made a motion to combine all three contracts into one motion, Mike Ellis seconded the motion and motion carried.

Mike Ellis made a motion to approve the listed contracts, Calvin Cash seconded the motion and motion carried.

Addendum for Approval

- Gentryville SRF Water Project [Labor Standards]; amending ending date to July 1, 2016

Greg Mangin made a motion to approve the Gentryville Contract date extension addendum, Don Wertman seconded and motion carried.

ADJOURN

There being no further discussions or business to come before the Full Board, Bill Byrd made a motion to adjourn, Mike Haverstock seconded the motion and motion carried. The meeting adjourned at 8:15 pm. The next Executive Board meeting will be in February, and the Full Board will meet April 26 at 7:30pm.

Respectfully submitted,

Charmian Klem, Secretary

CK/ct