

TITLE 3

PUBLIC PEACE AND SAFETY

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Chapter:

3.02

House Numbering System

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3.02.010 Uniform System. The Clerk-Treasurer is hereby authorized to establish and maintain a uniform system of numbering all houses and buildings situated on all streets, avenues, alleys and highways in said town. All residences, commercial, institutional or similar buildings fronting on the alleys shall be numbered to correspond with the numbers on the streets. In establishing said system, **Meridian** street shall constitute the meridian line from which all of said streets, avenues, alleys and highways running east and west shall be numbered each way, upon the basis of one hundred numbers to each block. The first number of each block beginning with the first number of the number of hundreds its relative position from said meridian line shall indicate, all even numbers being on the north side of the streets, avenues, alleys, and highways and all odd numbers being placed upon the south side of said streets, avenues, alleys, and highways. For all said streets, avenues, alleys and highways running north and south, **Main** street shall constitute the base line from which all shall be numbered each way, allowing one hundred numbers to each square in the same manner as above set forth for numbering of streets, avenues, alleys and highways running east and west, the even numbers of all said streets, avenues, alleys and highways running north and south being placed on the west side thereof, and the odd numbers on the east side thereof. (Ord. 21-76, S1, 1976)

3.02.020 Duty of Owner to attach numbers. The said Clerk-Treasurer shall make the necessary mappings and assign to each house or building located on any street, avenue, alley and highway in said town, its respective number under the uniform system provided for in the next preceding section. When the Clerk-Treasurer shall have completed the said survey and assigned to each house or building so located its respective number, the Clerk-Treasurer shall inform the owner, occupant or agent of the house or building to which said number shall be assigned.

The owner or occupant of every house or building in town shall place the number assigned to his Lot or part of Lot by the Clerk-Treasurer in a conspicuous place on the side of, or above the front door of such house or building. Such number shall consist of figures not less than three inches in length and so made or marked as to be distinctly and easily read. (Ord. 21-76, S2, 1976)

3.02.030 Renumbering. Whenever any new residence, commercial, institutional or similar building shall hereafter be erected, or whenever in the opinion of the Clerk-Treasurer of said town it is necessary in order to preserve the continuity of numbers of the houses or other buildings of any block or square in said town, to renumber said houses, it shall be the duty of said Clerk-Treasurer to designate a number or numbers for any house or houses in such block or square in said town, and to reassign numbers for any residence, commercial, institutional or similar building in any square or block of said town, and it shall be the duty of the said Clerk-Treasurer to notify in writing the owner, occupant or agent of any residence, commercial, institutional or similar building in any such square or block of the number or numbers assigned to such residence, commercial, institutional or similar buildings, which said number or numbers shall be, within ten days after the service of such notice, securely placed in a conspicuous place on the front of such residence, commercial, institutional or similar building by said owner, occupant or agent, and the old number, if any, on said building or place shall be kept on said building or place until the first day of the succeeding January after the date of such notice, when said old number shall be removed by said owner, occupant or agent, so notified as aforesaid. (Ord. 21-76, S3, 1976)

3.02.040 City to number buildings if owner or occupant fails to comply. If the owner or occupant of any house or building fails to number the same within the time specified in this article, the town shall place a number upon such house or building in conformity with this article and recover the cost from such owner or occupant in a civil action. (Ord. 21-76, S4, 1976)

3.02.050 New buildings to be numbered within thirty days. Every owner or occupant of any building hereafter erected in this town shall within thirty days after the erection of the same, place a number upon the same according to the provisions of this article. (Ord. 21-76, S5, 1976)

3.02.060 Destruction or change of numbers prohibited. It shall be unlawful for any person to take down, alter, deface or destroy, any number so assigned by the Clerk-Treasurer to any building or to place, retain, substitute or permit to be placed, retained or substituted an erroneous or improper number or building. (Ord. 21-76, S6, 1976)