

**Minutes of the April 26, 2016  
Full Board Meeting of the  
Indiana 15 Regional Planning Commission**

**CALL TO ORDER**

Chair Whitney Timberlake welcomed the Board members and called the meeting to order at 7:40 pm.

**ROLL CALL**

Secretary Charmian Klem performed roll call; 25 members were present. Lisa Gehlhausen and Sarah Kinder of the Commission were also in attendance.

Bill Byrd presented Lisa Gehlhausen with a Sagamore of the Wabash lapel pin.

**APPROVAL OF MINUTES AND AGENDA**

Chair Timberlake presented the minutes from the Full Board meeting held January 26, 2016. Jim Springer made a motion to approve the minutes and Don Wertman seconded the motion. Motion carried.

**CEDS COMMITTEE MEETING**

Lisa Gehlhausen presented the 2016 Comprehensive Economic Development Plan. She stated the Executive Board approved and recommended the CEDS Report and requested the Board consider adopting Resolution 2016-06 which approves Indiana 15's submission of the 2016 Annual CEDS to the Economic Development Administration. Stephen Bartels made a motion to adopt Resolution 2016-06, Beverly Schulthise seconded and motion carried.

**TREASURER'S REPORT**

Treasurer Beverly Schulthise reported as of April 26<sup>th</sup> receipts were \$22,247.85 and disbursements were \$22,565.38. The actual cash balance is \$743,873.35. The aging schedule total is \$36,815.10. There are two 18-month CD's totaling \$500,000.00. The restricted savings has a balance of \$10,095.48. Bill Byrd made a motion to approve the Treasurer's Report pending audit, David Kress seconded the motion and motion carried.

The two CD's totaling \$500,000 are up for renewal on June 5<sup>th</sup>. The Executive Board approved soliciting banks for the best rate in the region to re-invest the CD's.

**DIRECTOR'S REPORT**

Chair Timberlake turned the meeting over to Lisa Gehlhausen for the Director's Report. Ms. Gehlhausen updated current projects as follows:

- Lisa directed the Board to the updated Status Reports from the staff for active projects.
- Indiana 15 RPC is hosting PASER training, a pavement management training, on May 4<sup>th</sup> from 8:00-noon. All of our counties and some municipalities are registered to attend and the class is now full. The training is through Local Technical Assistance Program (LTAP) at Purdue. Purdue provides the training on behalf of INDOT. There is road funding to be dispersed from the state. A new local road and street and bridge grant program will be available soon. A road asset plan is a requirement to be eligible for these grant funds. The maximum grant amount is \$1,000,000 and grants have a 1:1 or \$1,000,000 local match requirement. County Auditors will receive the funding to be distributed to both counties and municipalities before June 1, 2016.

**NEW BUSINESS**

- An invitation was received from the Economic Development Administration to apply for a three year planning grant due May 16<sup>th</sup>. Indiana 15 RPC will apply for \$157,884 and use county per capita fees in the same amount for a local match. The total grant is \$315,768. Included in the grant is a new copier, new phone system and grant development. The resolution gives either Ms. Gehlhausen or the Chairperson authorization to sign the application and submit the grant. Stephen Bartels made a motion to approve the submittal and commitment of matching funds for EDA Planning grant (Resolution 2016-10). Don Wertman seconded the motion and motion carried.
- John Noblitt made a motion to close the fiscal year 2015 deficit to fund balance (Resolution 2016-05). Mike Haverstock seconded the motion and motion carried.
- Resolutions 2016-07, 2016-08, and 2016-09 establishing the appropriation budgets for the county per capita fees for calendar years 2017, 2018, and 2019. Per capita fees from all six counties total \$56,509.65 for each year. All

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three years must be committed due to the EDA Planning grant being on a three year period. The per capita fees provide for matching funds for the three year period. The funds are also used to pay for board travel to the meetings and local match to the INDOT Transportation grant. The appropriation for calendar year 2017 only provides for board travel and match funds in the amount of \$56,509.65 to be sent to the county councils letting them know what our per capita fees are and it requires each officer's signature. Bill Byrd made a motion to combine the approval for the appropriation budget of the per capita fees for 2017 (Resolution 2016-07), 2018 (Resolution 2016-08) and 2019 (Resolution 2016-09) into one motion. David Kress seconded the motion and motion carried. Charmian Klem made a motion to approve resolutions 2016-07, 2016-08 and 2016-09, Randy Gilmore seconded and motion carried.

**ADJOURN**

There being no further discussions or business to come before the Board, Chair Whitney Timberlake called for a motion to adjourn. Motion for adjournment was made by Randy Gilmore, seconded by Mike Haverstock and motion carried. The meeting adjourned at 8:15 pm. The next meeting of the Full Board will be the August 23, 2016 at 7:30 pm.

Respectfully submitted,

Charmian Klem, Secretary

CK/ct