

**Minutes of the August 23, 2016
Full Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Whitney Timberlake welcomed the Full Board members and called the meeting to order at 7:30 pm.

ROLL CALL

Secretary Charmian Klem performed roll call; 28 members were present. Lisa Gehlhausen and Sarah Kinder of the Commission were also in attendance.

SPEAKER

Bryce Carpenter with Conexus spoke about the Southwest Regional Logistics Council's Plan for Growing Southwest Indiana's Logistic Center. Regional Transportation Projects were distributed seeking comments.

APPROVAL OF MINUTES AND AGENDA

Chair Timberlake presented the minutes from the Full Board meeting held April 26, 2016. Don Wertman made a motion to approve the minutes and Chris Cail seconded the motion. Motion carried.

AGENDA: ADDITIONAL BUSINESS

None reported.

TREASURER'S REPORT

Treasurer Beverly Schulthise reported as of August 23rd receipts were \$35,720.44 and disbursements were \$27,471.63. The actual cash balance is \$715,922.63. The aging schedule total is \$37,378.85. There are two 12-month CD's totaling \$500,000.00 and a 12-month CD totaling \$9,795.00. The restricted savings has a balance of \$301.74. Patricia Hahus made a motion to approve the Treasurer's Report, Don Wertman seconded the motion and motion carried.

DIRECTOR'S REPORT

Chair Timberlake turned the meeting over to Lisa Gehlhausen for the Director's Report. Ms. Gehlhausen updated current projects as follows:

- Indiana 15 RPC had two Community Development Block Grants funded – Astra Theater preservation - \$400,000 and English Water Improvements - \$529,000.
- An EDA Partnership Planning Grant was awarded to Indiana 15 RPC. The Commission will receive \$157,884 from EDA over three years. Indiana 15 RPC will match the EDA grant with the county per capita dues for a total of \$315,768 over three years. The funds will be utilized to write CDBG grants at no cost to the communities and pay mileage for the Board members. Al Logsdon and Bill Byrd represented the Board at a peer review with EDA, along with the staff.
- Community Crossings Awards were announced – over \$7.2 million was distributed to cities, towns, and counties in the region. Every county in the region was awarded funding.
- Stronger Economies Together (SET) – a draft plan has been prepared and final updates are progressing. The focus for the plan is promoting forest and wood products, advanced metals and agribusiness industries with arts, entertainment and recreation supporting all of these. A survey link was distributed to the board on the SET program.

NEW BUSINESS

- Review and adoption of revisions to personnel manual and handbook in regards to establishing a promotion fund (Resolution 2016-15) – Bill Byrd made a motion to approve Resolution 2016-15 to revise the personnel manual and handbook to establish a promotion fund of \$2,000 for the 2016 and 2017 budgets. David Kress seconded the motion and motion carried unanimously.
- Review and adoption of the mid-year 2016 budget (Resolution 2016-16) – After review of the mid-year budget, the \$17,152 expected balance at the end of 2016 is expected to be \$10,245 if the year progresses on schedule. Greg Mangin made a motion to adopt the mid-year 2016 budget, Al Logsdon seconded and the budget was adopted by roll call vote.
- Draft 2017 budget – discussion was held on a draft of the 2017 budget. The income is projected at \$529,146.00 and expenses at \$527,111.01. The adoption will be presented at the October 25, 2016 meeting.

Full Board Meeting
August 23, 2016
Page 2

ADJOURN

There being no further discussions or business to come before the Executive Board, Chair Whitney Timberlake called for a motion to adjourn. Motion for adjournment was made by Bill Byrd, seconded by Beverly Schulthise and motion carried. The meeting adjourned at 8:31 pm. The next meeting of the Full Board will be the October 25, 2016 at 7:30 pm.

Respectfully submitted,

Charmian Klem, Secretary

CK/ct