

**Minutes of the April 28, 2020
Electronic Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Tara Damin called the meeting to order at 6:05 pm.

ROLL CALL

Secretary Mary Ann Cummings performed roll call; seven members were present. Lisa Gehlhausen and Cheri Taylor of the Commission were also in attendance.

PLEDGE/APPROVAL OF MINUTES AND AGENDA

Chair Tara Damin presented the minutes from the Executive Board meeting held November 26, 2019. Paul Lorey made a motion to approve the minutes and Mike Johannes seconded the motion. Motion carried.

AGENDA: ADDITIONAL BUSINESS

Chair Tara Damin called for additional agenda items. Ms. Gehlhausen asked a letter addressed to staff of the Commission to be added to the agenda. Paul Lorey made a motion to add the staff letter to the agenda. Mike Johannes seconded the motion and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of April 17th receipts were \$34,125.60 and disbursements were \$45,278.00. Since the report receipts were \$13,181.23 and disbursements were \$16,675.56. The actual total cash balance is \$806,279.70. The total aging schedule was \$31,872.46. The Commission has one 24-month CD totaling \$250,000.00, one 21-month CD totaling \$250,000.00 and one 8-month CDs totaling \$100,000 for a total investment of \$600,000.00. The restricted savings has a balance of \$18,494.25.

Mike Johannes made a motion to approve the Treasurer's Report, Mary Ann Cummings seconded and motion carried.

DIRECTOR'S REPORT

Chair Tara Damin called for the Director's Report from Executive Director Lisa Gehlhausen. Ms. Gehlhausen reported on projects as follows:

- As of March 24, staff of the Commission have been working on projects remotely due to COVID-19.

OLD BUSINESS

- 2020 CEDS Committee meeting – discussion on draft. There were no additional comments.

NEW BUSINESS

None presented

Resolutions for Recommendation to Full Board

- Recommend to designate German American Bank as the depository for funds and authorizing agents to exercise the powers granted (Resolution 2020-05) (Checking Account).
- Recommend to designate German American Bank as the depository for funds and authorizing agents to exercise the powers granted (Resolution 2020-06) (Savings Account).
Paul Lorey made a motion to combine approval of Resolutions 2020-05 and 2020-06, Beverly Schulthise seconded the motion and motion carried. Paul Lorey made a motion to recommend both resolutions to the Full Board, Beverly Schulthise seconded the motion and motion carried.
- Authorization to invest funds (Resolution 2020-07).
Paul Lorey made a motion to recommend Resolution 2020-07, Michael Johannes seconded the motion, and motion carried.
- Authorization for INDOT local match of \$9,107 (Resolution 2020-08).
Beverly Schulthise made a motion to recommend Resolution 2020-08 to the Full Board, Mary Ann Cummings seconded the motion, and motion carried.

Executive Board Meeting

April 28, 2020

Page 2

- Authorization to close the 2019 Fiscal Year (Resolution 2020-09).
Mary Ann Cummings made a motion to recommend Resolution 2020-09 to the Full Board, Beverly Schulthise seconded the motion, and motion carried.
- Authorization to approve the 2020 Comprehensive Economic Development Strategy (CEDS) (Resolution 2020-10). Paul Lorey made a motion to recommend Resolution 2020-10 to the Full Board, Mary Ann Cummings seconded the motion, and motion carried.

Contracts for Approval

- Town of Birdseye Fire Station construction; sum of \$42,000.
- Town of Milltown Wastewater improvements; sum of \$42,000.
- Town of French Lick codification of ordinances; sum of \$7,500.
- Town of Spurgeon codification of ordinances; sum of \$600.
Paul Lorey made a motion to combine approval for the Town of Birdseye, Town of Milltown, Town of French Lick, and Town Spurgeon contracts, Michael Johannes seconded the motion and motion carried. Paul Lorey made a motion to approve the combined contracts, Mary Ann Cummings seconded the motion, and motion carried.
- Crawford County EDA RLF administration; sum of \$5,300.
- Crawford County RBEG RLF administration; sum of \$2,500.
Beverly Schulthise made a motion to combine approval for the Crawford County EDA and RBEG RLF contracts, Paul Lorey seconded the motion, and motion carried. Paul Lorey made a motion to approve both contracts, Michael Johannes seconded the motion, and motion carried.
- Dubois Strong RBEG application; sum of \$3,000.
Paul Lorey made a motion to approve the Dubois Strong RBEG contract, Mary Ann Cummings seconded the motion, and motion carried.
- INDOT Rural Transportation 2020-21; up to \$38,246.
Beverly Schulthise made a motion to approve the INDOT contract, Paul Lorey seconded the motion, and motion carried.

Other

- Treasurer's bond with Auto-Owners Insurance Company.
Paul Lorey made a motion to approve the Treasurers bond, Mary Ann Cummings seconded the motion, and motion carried.
- Appropriation budget for 2021 per capita fees.
Beverly Schulthise made a motion to approve the appropriation budget for 2021 per capita fees, Paul Lorey seconded the motion, and motion carried.
- Staff letter – Reviewed.
Paul Lorey made a motion to approve the staff letter, Michael Johannes seconded the motion, and motion carried.

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Tara Damin called for a motion to adjourn. Motion for adjournment was made by Paul Lorey, seconded by Mary Ann Cummings and motion carried. The meeting adjourned at 6:40 pm. The Executive Board will meet next on Tuesday, May 26, 2020.

Respectfully submitted,



Mary Ann Cummings, Secretary

MAC/lh