

**Minutes of the May 26, 2020
Electronic Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Tara Damin called the meeting to order at 6:00 pm.

ROLL CALL

Secretary Mary Ann Cummings performed roll call; nine members were present. Lisa Gehlhausen and Cheri Taylor of the Commission were also in attendance.

PLEDGE/APPROVAL OF MINUTES AND AGENDA

Chair Tara Damin presented the minutes from the Executive Board meeting held April 28, 2020. Paul Lorey made a motion to approve the minutes and Mike Johannes seconded the motion. Motion carried.

AGENDA: ADDITIONAL BUSINESS

Chair Tara Damin called for additional agenda items. Ms. Gehlhausen asked that EDA applications, EDA additional funding, and Indiana Financial Authority be added to the agenda. Paul Lorey made a motion to add the EDA applications, EDA additional funding, and Indiana Financial Authority to the agenda. Mike Johannes seconded the motion and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of May 18th receipts were \$3,092.80 and disbursements were \$13,624.85. Since the report disbursements were \$17,471.61. The actual total cash balance is \$795,783.47. The total aging schedule was \$31,629.51. The Commission has one 24-month CD totaling \$250,000.00, one 21-month CD totaling \$250,000.00 and one 8-month CDs totaling \$100,000 for a total investment of \$600,000.00. The restricted savings has a balance of \$18,494.33.

Mike Johannes made a motion to approve the Treasurer's Report, Jon Craig seconded the motion and motion carried.

DIRECTOR'S REPORT

Chair Tara Damin called for the Director's Report from Executive Director Lisa Gehlhausen.

None presented

OLD BUSINESS

None presented

NEW BUSINESS

- There are 12 Economic Development Administration (EDA) applications to be developed. Two applications have been submitted - Petersburg Water and Perry County Port. The next applications to be submitted are Santa Claus Water & Wastewater and Huntingburg Wastewater.
- The Commission will be applying for a \$400,000 Economic Adjustment Assistance Institutional Grant from the Economic Development Administration of the US Department of Commerce to perform planning activities in response to the coronavirus pandemic. This application is due by June 6, 2020. Ms. Gehlhausen mentioned that she will be presenting a plan to pay bonuses because of the EDA workload. Chair Tara Damin suggested using the EDA applications as a learning experience for staff and that evaluations should be part of the bonus calculation.
- The Indiana Finance Authority (IFA) has funding available, through the end of 2020, to cities, towns, and counties for coronavirus relief. A pre-determined amount is available for each municipality for virus related expenses not in the current year budget. Questions about expense approval should be directed to IFA.

Resolutions for Approval

- Authorize application to EDA Cares Act; sum of \$400,000 (Resolution 2020-11).
Paul Lorey made a motion to approve application to EDA Cares Act, seconded by Bill Breeding, and motion carried.

Contracts for Approval

- Huntingburg LWCF contract – Northside Park; sum of \$3,500.
Mike Johannes made a motion to approve the Huntingburg LWCF contract – Northside Park, seconded by Paul Lorey and motion carried.

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ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Tara Damin called for a motion to adjourn. Motion for adjournment was made by Mike Johannes, seconded by Paul Lorey and motion carried. The meeting adjourned at 6:40 pm. The Executive Board will meet next on Tuesday, June 23, 2020.

Respectfully submitted,


Mary Ann Cummings, Secretary

MAC/lh