

**Minutes of the August 25, 2020
Electronic Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Tara Damin called the meeting to order at 6:00 pm.

ROLL CALL

Secretary Mary Ann Cummings performed roll call; eight members were present. Lisa Gehlhausen, Nathan Held and Cheri Taylor of the Commission were also in attendance.

APPROVAL OF MINUTES AND AGENDA

Chair Tara Damin presented the minutes from the Executive Board meeting held July 28, 2020. Mark Jones made a motion to approve the minutes and Paul Lorey seconded the motion and motion carried.

AGENDA: ADDITIONAL BUSINESS

Chair Tara Damin called for additional agenda items. None were presented.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of August 18th, receipts were \$716.09 and disbursements were \$12,957.93. Since the report additional receipts of \$227.62 were received and disbursements were \$6,279.32. The actual total cash balance is \$782,962.01. The total aging schedule was \$5,414.62. The Commission has one 21-month CD totaling \$250,000, one 8-month CD totaling \$100,000 and one 6-month CD totaling \$250,000 for a total investment of \$600,000. The restricted savings has a balance of \$18,495.83.

Beverly Schulthise informed the Board an Audit Review was performed by Indiana State Board of Accounts in June for the year 2016 through 2019. The audit resulted in no findings. The State Board of Accounts held an exit interview on July 9, 2020 which was attended by Cheri, Bev, Lisa and Tara. The official report was issued Monday. Lisa expressed her appreciation to Cheri Taylor, Financial Administrator and Bev Schulthise, Treasurer for their work towards receiving this great audit. Mark Jones congratulated the Commission on the audit and made a motion to approve the Treasurer's Report, Melanie Barrett seconded the motion and motion carried.

DIRECTOR'S REPORT

Chair Tara Damin called for the Director's Report from Executive Director Lisa Gehlhausen. Ms. Gehlhausen reported on projects as follows:

- CDBG Projects: Chrisney and Patoka Water Company projects were funded, submitted by Nathan Held and Jenny Matheis. Additional projects are under development.
- EDA Projects: Four were submitted by Lisa – Petersburg Water, Perry County Railroad Bridges, Santa Claus Water and Wastewater and Huntingburg Wastewater; Additional applications to EDA are under development.
- The Commission received \$400,000 from EDA Cares Act funding submitted by Cheri Taylor and Lisa Gehlhausen. Funding runs from July 1, 2020 to June 30, 2022.

OLD BUSINESS

None presented

NEW BUSINESS

- 2020 Mid-Year Budget discussion – Tara asked when health insurance pricing/policies had been checked. Cheri will check around for comparison and report back with the 2021 Budget. Staff answered other questions. Budget was approved as presented.
- 2021 Budget discussion – Staff answered questions during discussion, the budget will be considered in October.

Resolutions for Recommendation to the Full Board

- Recommend approval of 2020 Mid-Year Budget (Resolution 2020-14)
Paul Lorey made a motion to recommend Resolution 2020-14 to the Full Board, seconded by Tom Hauser and motion carried.
- Recommend to Revise Personnel Manual and Administrative Procedures Handbook (Resolution 2020-19)

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Mike Johannes made a motion to recommend Resolution 2020-19 to the Full Board, seconded by Mark Jones and motion carried.

Contracts for Approval

- City of Cannelton codification update; sum of \$900
Tom Hauser made a motion to approve the Cannelton codification contract, seconded by Mike Johannes and motion carried.

ADJOURN

There being no further business to come before the Executive Board, Chair Tara Damin called for a motion to adjourn. Motion for adjournment was made by Paul Lorey, seconded by Mark Jones and motion carried. The meeting adjourned at 6:50 pm. The Executive Board will meet next on Tuesday, September 22, 2020.

Respectfully submitted,



Mary Ann Cummings, Secretary

MAC/lh