

**Minutes of the August 25, 2020
Electronic Full Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Tara Damin called the meeting to order at 7:00 pm.

ROLL CALL

Secretary Mary Ann Cummings performed roll call; twenty-four members were present. Lisa Gehlhausen, Nathan Held and Cheri Taylor of the Commission were also in attendance.

APPROVAL OF MINUTES AND AGENDA

Chair Tara Damin presented the minutes from the Full Board meeting held January 28, 2020. Mark Jones made a motion to approve the minutes and Charmian Klem seconded the motion. Motion carried.

AGENDA: ADDITIONAL BUSINESS

Chair Tara Damin called for additional agenda items. None were presented.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of August 18th, receipts were \$716.09 and disbursements were \$12,957.93. Since the report additional receipts of \$227.62 were received and disbursements were \$6,279.32. The actual total cash balance is \$782,962.01. The total aging schedule was \$5,414.62. The Commission has one 21-month CD totaling \$250,000, one 8-month CD totaling \$100,000 and one 6-month CD totaling \$250,000 for a total investment of \$600,000. The restricted savings has a balance of \$18,495.83.

Beverly Schulthise informed the Board an Audit Review was performed by Indiana State Board of Accounts in June for the year 2016 through 2019. The audit resulted in no findings. The State Board of Accounts held an exit interview on July 9, 2020 which was attended by Cheri, Bev, Lisa and Tara. The official report was issued Monday. Lisa expressed her appreciation to Cheri Taylor, Financial Administrator and Bev Schulthise, Treasurer for their work towards receiving this great audit. Mark Jones congratulated the Commission on the audit and made a motion to approve the Treasurer's Report, Melanie Barrett seconded the motion and motion carried.

DIRECTOR'S REPORT

Chair Tara Damin called for the Director's Report from Executive Director Lisa Gehlhausen. Ms. Gehlhausen reported on projects as follows:

- CDBG Projects: Chrisney and Patoka Water Company projects were funded, submitted by Nathan Held and Jenny Matheis. Additional projects are under development.
- EDA Projects: Four were submitted by Lisa – Petersburg Water, Perry County Railroad Bridges, Santa Claus Water and Wastewater, and Huntingburg Wastewater; Additional applications to EDA are under development.
- The Commission received \$400,000 from EDA Cares Act funding submitted by Cheri Taylor and Lisa Gehlhausen. Funding runs from July 1, 2020 to June 30, 2022.

OLD BUSINESS

None presented

NEW BUSINESS

- 2020 Mid-Year Budget discussion – Staff answered other questions during discussion.
- 2021 Budget discussion – Staff answered questions during discussion, the budget will be considered in October.

Resolutions for Approval

- Approval of 2020 Mid-Year Budget (Resolution 2020-14)
Roll Call Vote was performed – 24 members voted yes, 18 members were absent. The 2020 Mid-Year Budget was approved as presented.
- Authorization to Destroy Equipment (Resolution 2020-15)
- Authorization to Destroy Equipment (Resolution 2020-16)

Full Board Meeting

August 25, 2020

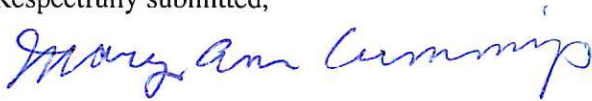
Page 2

- Authorization to Destroy Equipment (Resolution 2020-17)
- Authorization to Destroy Equipment (Resolution 2020-18)
Paul Lorey made a motion to lump Resolutions 2020-15, 2020-16, 2020-17 and 2020-18, authorizing to destroy equipment, together for approval, seconded by Beverly Schulthise, and motion carried. Charmian Klem made a motion to approving the resolutions, seconded by Mark Jones and motion carried.
- Authorization to Revise Personnel Manual and Administrative Procedures Handbook (Resolution 2020-19)
Larry Altstadt made a motion to authorize revisions, seconded by John Noblitt, and motion carried.

ADJOURN

There being no further business to come before the Full Board, Chair Tara Damin called for a motion to adjourn. Motion for adjournment was made by Charmian Klem, seconded by Carl Anderson and motion carried. The meeting adjourned at 8:20 pm. The next Full Board meeting will be held Tuesday, October 27th.

Respectfully submitted,



Mary Ann Cummings, Secretary

MAC/lh