

**Minutes of the October 27, 2020  
Electronic Executive Board Meeting of the  
Indiana 15 Regional Planning Commission**

**CALL TO ORDER**

Chair Tara Damin called the meeting to order at 6:00 pm.

**ROLL CALL**

Secretary Mary Ann Cummings performed roll call; eight members were present. Lisa Gehlhausen, Nathan Held and Cheri Taylor of the Commission were also in attendance.

**APPROVAL OF MINUTES AND AGENDA**

Chair Tara Damin presented the minutes from the Executive Board meeting held August 25, 2020. Paul Lorey made a motion to approve the minutes and Michael Johannes seconded the motion. Motion carried.

**AGENDA: ADDITIONAL BUSINESS**

Chair Tara Damin called for additional agenda items – none were added.

**TREASURER'S REPORT**

Treasurer Beverly Schulthise gave the Treasurer's Report. As of October 23<sup>rd</sup>, receipts were \$13,714.64 and disbursements were \$38,811.23. Since the report additional receipts of \$5,035.50 were received. The actual total cash balance is \$795,275.73. The total aging schedule was \$45,907.70. The Commission has one 21-month CD totaling \$250,000 (matured on October 24, 2020), one 8-month CD totaling \$100,000 and one 6-month CD totaling \$250,000 for a total investment of \$600,000. The restricted savings has a balance of \$2,497.12.

Beverly Schulthise informed there is a Resolution for the re-investment of the \$250,000 to be acted on later in the meeting. Lisa Gehlhausen explained that a 2019 Dodge Caravan was purchased from the restricted savings for \$16,000. The Chrysler 200 was also traded-in on the purchase.

Mary Ann Cummings made a motion to approve the treasurer's report, seconded by Paul Lorey and motion carried.

**DIRECTOR'S REPORT**

Chair Tara Damin called for the Director's Report from Executive Director Lisa Gehlhausen. Ms. Gehlhausen reported on projects as follows:

- Cares Act funding for projects at 80 grant/20 match is gone. This program was expected to go through 2023, the funds were competitive and popular.
- Two CARES projects – Santa Claus and Huntingburg received “No-Award” letters from EDA.
- EDA has Public Works funds that are available at 50 grant/50 match.
- Petersburg received \$4.2 million for water improvements from the EDA Coal Impacted Communities Program. US Secretary of Commerce Wilbur Ross presented the check on October 7<sup>th</sup> to Petersburg. Fiscal Year 2021 Coal Impacted funds opened October 1, 2020.
- Two other projects under consideration by EDA – Perry County Port Authority bridge 8.1 & 11.7 for \$4.5 million and Patoka Lake Rural Water and Sewer District water improvements for \$3.4 million.
- CDBG Projects: Birdseye Fire Station and Milltown Wastewater projects are advancing; Chrisney was awarded \$700,000 for water improvements; Patoka Water Company was awarded \$600,000 for water improvements; Orange County was awarded \$250,000 for COVID relief to businesses – 31 businesses received \$8,000 each; Dale Wastewater, Spurgeon Wastewater and Leavenworth Water projects are due November 20. Nathan Held and Jenny Matheis are working on these projects.
- Lindsey Hoffman is working on traffic counts, codebooks and assisting with a FEMA safe room application for Crawford County which is due November 16.
- Cheri Taylor is working on financials and budget.
- EPA Brownfields Assessment Coalition Grant is due tomorrow. The Commission is asking for \$450,000 to conduct Phase I and II environmentals. She asked to Board members to let her know if they know of sites that need to be added to the list of potential assessment.

**OLD BUSINESS**

None presented

**NEW BUSINESS**

- Transportation Intern – The Commission is in need of assistance to complete traffic counts. Resolution 2020-31 will be presented at the Full Board meeting to hire Lance Buschkoetter as an intern.
- The Commission hired Leah Hawkins to fill the position of Technical Services Specialist. This position is made possible through the \$400,000 the Commission received from EDA Cares funds.
- 2021 Budget discussion – Tara asked for discussion on the 2021 budget proposal. None presented.

**Resolutions for Approval**

- Approving the disposal of office equipment (Resolution 2020-24)
- Approving the disposal of office equipment (Resolution 2020-25)

A motion was made by Paul Lorey to lump Resolution 2020-24 and -25, seconded by Michael Johannes and motion carried. Paul Lorey made a motion to approve Resolution 2020-24 and -25, Mary Ann Cummings seconded and motion carried.

- Santa Claus Park & Recreation Master Plan update; sum of \$2,500

Bev Schulthise made a motion to approve the Santa Claus Park Master Plan update contract, Mary Ann Cummings seconded and motion carried with Michael Johannes abstaining.

- Huntingburg Park & Recreation Board-Environmental Review; sum of \$1,000
- Town of Chrisney Water/Wasterwater; sum of \$37,000
- Patoka Water Company; sum of \$42,000
- Orange County COVID; sum of \$6,250
- Petersburg Water; sum of \$55,000
- Petersburg Code; sum of \$1,800

Stephen Bartels made a motion to lump the six contracts into one motion, Bev Schulthise seconded and motion carried. Paul Lorey made a motion to approve the six contracts, Bev Schulthise seconded and motion carried.

**ADJOURN**

There being no further business to come before the Executive Board, Chair Tara Damin called for a motion to adjourn. Motion for adjournment was made by Michael Johannes, seconded by Bev Schulthise and motion carried. The meeting adjourned at 6:30 pm. The next Executive Board meeting will be held Tuesday, September 22<sup>nd</sup>.

Respectfully submitted,



Mary Ann Cummings, Secretary

MAC/ct