

**Minutes of the October 27, 2020
Electronic Full Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Tara Damin called the meeting to order at 7:00 pm.

ROLL CALL

Secretary Mary Ann Cummings performed roll call; twenty-eight members were present. Lisa Gehlhausen, Nathan Held and Cheri Taylor of the Commission were also in attendance.

APPROVAL OF MINUTES AND AGENDA

Chair Tara Damin presented the minutes from the Full Board meeting held August 25, 2020. Don Wertman made a motion to approve the minutes and Paul Lorey seconded the motion. Motion carried.

AGENDA: ADDITIONAL BUSINESS

Chair Tara Damin called for additional agenda items. Lisa Gehlhausen asked that Resolutions 2020-29, 2020-30, 2020-31, 2020-32 and 2020-33 be added. Motion was made to add five resolutions to the agenda by Mike Johannes, seconded by Mary Ann Cummings and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of October 23rd, receipts were \$13,714.64 and disbursements were \$38,811.23. Since the report additional receipts of \$5,035.50 were received. The actual total cash balance is \$795,275.73. The total aging schedule was \$45,907.70. The Commission has one 21-month CD totaling \$250,000 (matured on October 24, 2020), one 8-month CD totaling \$100,000 and one 6-month CD totaling \$250,000 for a total investment of \$600,000. The restricted savings has a balance of \$2,497.12.

Beverly Schulthise informed there is a Resolution for the re-investment of the \$250,000 to be acted on later in the meeting. Lisa Gehlhausen explained that a 2019 Dodge Caravan was purchased from the restricted savings for \$16,000. The Chrysler 200 was also traded-in on the purchase.

Al Logsdon made a motion to approve the treasurer's report, seconded by Michael Johannes and motion carried.

DIRECTOR'S REPORT

Chair Tara Damin called for the Director's Report from Executive Director Lisa Gehlhausen. Ms. Gehlhausen reported on projects as follows:

- Cares Act funding for projects at 80/20 is gone. This program was expected to go through 2023, the funds were competitive and popular.
- Two CARES projects – Santa Claus and Huntingburg received “No-Award” letters from EDA.
- EDA has Public Works funds that are available at 50 grant/50 match.
- Petersburg received \$4.2 million for water improvements from the EDA Coal Impacted Communities Program. US Secretary of Commerce Wilbur Ross presented the check on October 7th to Petersburg. Fiscal Year 2021 Coal Impacted funds opened October 1, 2020.
- Two other projects under consideration by EDA – Perry County Port Authority bridge 8.1 & 11.7 for \$4.5 million and Patoka Lake Rural Water and Sewer District water improvements for \$3.4 million.
- CDBG Projects: Birdseye Fire Station and Milltown Wastewater projects are advancing; Chrisney was awarded \$700,000 for water improvements; Patoka Water Company was awarded \$600,000 for water improvements; Orange County was awarded \$250,000 for COVID relief to businesses – 31 businesses received \$8,000 each; Dale Wastewater, Spurgeon Wastewater and Leavenworth Water projects are due November 20. Nathan Held and Jenny Matheis are working on these projects.
- Lindsey Hoffman is working on traffic counts, codebooks and assisting with a FEMA safe room application for Crawford County which is due November 16.
- Cheri Taylor is working on financials and budget.
- EPA Brownfields Assessment Coalition Grant is due tomorrow. The Commission is asking for \$450,000 to conduct Phase I and II environmentals. She asked to Board members to let her know if they know of sites that need to be added to the list of potential assessment.

OLD BUSINESS

None presented

NEW BUSINESS

- Transportation Intern – The Commission is in need of assistance to complete traffic counts. Resolution 2020-31 will be presented later in the meeting to hire Lance Buschkoetter as an intern.
- The Commission hired Leah Hawkins to fill the position of Technical Services Specialist. This position is made possible through the \$400,000 the Commission received from EDA Cares funds.
- 2021 Budget discussion – Tara asked for discussion on the 2021 budget proposal. None presented.

Resolutions for Approval

- Authorization to add Lance Buschkoetter to the payroll (Resolution 2020-31)
- Authorization to add Leah Hawkins to the payroll (Resolution 2020-20)

Marshall Noble made a motion to lump Resolution 2020-31 and 2020-20 into one motion. Don Winkler seconded and motion carried. Charmian Klem made a motion to approve the two resolutions, Larry Altstadt seconded and motion carried.

- Authorization to purchase laptops (Resolution 2020-21)
- Authorization to purchase a projector (Resolution 2020-22)
- Authorization to purchase a video conference bundle (Resolution 2020-23)

Jody Hoover made a motion to lump Resolution 2020-21, 2020-22 and 2020-23 into one motion. Don Wertman seconded and motion carried. Todd Ruxer made a motion to approve the three resolutions, Carl Anderson seconded and motion carried.

- Authorization to submit \$450,000 EPA grant and commit \$10,000 in-kind (Resolution 2020-26). Carl Anderson made a motion to approve Resolution 2020-26, Jody Hoover seconded and motion carried.
- Authorization to dispose of the 2013 Chrysler 200 (Resolution 2020-27)
- Authorization to dispose of equipment (Resolution 2020-28)

Paul Lorey made a motion to lump Resolution 2020-27 and 2020-28 into one motion. Todd Ruxer seconded and motion carried. Todd Ruxer made a motion to approve the two resolutions, Charmian Klem seconded and motion carried.

- Authorization to adjust salaries of staff (Resolution 2020-29). Don Wertman made a motion to approve Resolution 2020-29, Don Winkler seconded and motion carried.
- Authorization to approve the 2021 Schedule of Fees (Resolution 2020-30). Marshall Noble made a motion to approving Resolution 2020-30, seconded by Todd Ruxer and motion carried.
- Authorization to invest \$250,000 (Resolution 2020-32). Charmian Klem made a motion to approve Resolution 2020-32, Mary Ann Cummings seconded and motion carried.
- Approval of the 2021 Proposed Budget (Resolution 2020-33). Roll Call Vote was performed – 27 members voted yes, 15 members were absent. The 2021 Proposed Budget was approved as presented.

ADJOURN

Chair Tara Damin thanked the Board for their service and the staff for all their hard work this year. Lisa Gehlhausen also thanked the Board and staff for the work completed this year.

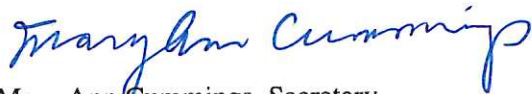
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There being no further business to come before the Full Board, Chair Tara Damin called for a motion to adjourn. Motion for adjournment was made by Charmian Klem, seconded by Paul Lorey and motion carried. The meeting adjourned at 7:45 pm. The next Full Board meeting will be held Tuesday, January 26th.

Respectfully submitted,



Mary Ann Cummings, Secretary

MAC/ct