

**Minutes of the August 24, 2021
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Tara Damin called the meeting to order at 6:00 pm.

ROLL CALL

Secretary Mary Ann Cummings performed roll call. Board members present were Tara Damin, Paul Lorey, Mary Ann Cummings, Beverly Schulthise, Bill Breeding, Melanie Barrett, John Noblitt, Tom Hauser and Stephen Bartels and absent was Jon Craig and Don Winkler. No members attended electronically and a quorum was met. Nathan Held and Cheri Taylor of the Commission were also present.

APPROVAL OF MINUTES AND AGENDA

Chair Tara Damin presented the minutes from the Executive Board meeting held July 27, 2021. Paul Lorey made a motion to approve the minutes, Tom Hauser seconded the motion and motion carried.

AGENDA: ADDITIONAL BUSINESS

Chair Tara Damin called for additional agenda items. Nathan Held asked for Resolutions 2021-17, 2021-18, and 2021-19, American Connections Corps Fellow contract, and Jenny Matheis-outside employment be added to the agenda.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of August 13th, receipts were \$1,800.00 and disbursements were \$15,753.41. Since the report, additional receipts were \$9,246.52. The actual total cash balance is \$790,728.46. The total aging schedule was \$8,114.64. There are two 12-month CDs totaling \$250,000.00 and an 18-month CD totaling \$150,000.00 for a total investment of \$650,000.00. The restricted savings has a balance of \$4,497.91. Paul Lorey made a motion to approve the Treasurer's Report and seconded by Mary Ann Cummings and motion carried.

DIRECTOR'S REPORT

Chair Tara Damin called for the Director's Report from Senior Project Administrator Nathan Held. Mr. Held reported on projects as follows:

- Project Status Reports were given to all Board Members for review.
- SWIF awards will be announced August 27th.
- OCRA awards will be announced September 9th.

OLD BUSINESS

- None presented.

NEW BUSINESS

- 2021 Mid-Year Budget was discussed. Changes to 2022 holiday leave in the Employee Manual and adding a Revolving Loan Fund for projects utilizing excess funds were discussed. Staff will research and report findings to the Board.

Resolutions to Recommend to Full Board for Approval

- Resolution 2021-16, 2021 Mid-Year Budget
Steve Bartels made a motion to recommend approval of the 2021 Mid-Year Budget to the Full Board, seconded by Tom Hauser and motion carried.
- Resolutions 2021-17, Appropriation of 2023 Per Capita Budget
- Resolutions 2021-18, Appropriation of 2024 Per Capita Budget
- Resolutions 2021-19, Appropriation of 2025 Per Capita Budget
Jon Noblitt made a motion to combine Resolutions 2021-17, 2021-18, and 2021-19 for approval, seconded by Beverly Schulthise, and motion carried. Tom Hauser made a motion to approve the Resolutions, seconded by Mary Ann Cummings and motion carried.

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Contracts for Approval

- American Connection Corps Fellow contract. Mary Ann Cummings made a motion to approve the American Connections Fellow agreement-pending Attorney's review and in substantially similar form, motion died for lack of a second. It was determined a Special Meeting be called to approve the AmeriCorps Fellow contract. Paul Lorey made a motion to approve a Special Board Meeting on August 31st at 4:00, seconded by John Noblitt and motion carried.

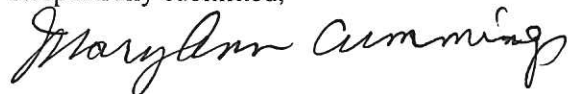
Other

- Outside employment-Jenny Matheis. Jenny requested permission to work as a substitute in the Southeast Dubois School Corporation.
Tom Hauser made a motion to approve Jenny Matheis employment outside of the Commission, seconded by Steve Bartels and motion carried.

ADJOURN

There being no further discussion to come before the Executive Board, Chair Tara Damin called for a motion to adjourn. Motion for adjournment was made by Paul Lorey, seconded by Steve Bartels and motion carried. The meeting adjourned at 7:00 pm. The Executive Board will meet next on Tuesday, September 28, 2021.

Respectfully submitted,



Mary Ann Cummings, Secretary

MAC/lh