

**Minutes of the November 23, 2021  
Executive Board Meeting of the  
Indiana 15 Regional Planning Commission**

**CALL TO ORDER**

Vice Chair Paul Lorey called the meeting to order at 6:00 pm.

**ROLL CALL**

Secretary Mary Ann Cummings performed roll call. Board members present were Paul Lorey, Mary Ann Cummings, Beverly Schulthise, Bill Breeding, and Melanie Barrett; electronic were Jon Craig and Stephen Bartels; and absent were Tara Damin, John Noblitt, Tom Hauser, and Don Winkler. A quorum was met. Nathan Held and Cheri Taylor of the Commission were also present.

**APPROVAL OF MINUTES AND AGENDA**

Vice Chair Paul Lorey presented the minutes from the Executive Board meeting held October 26, 2021. Melanie Barrett made a motion to approve the minutes, seconded by Mary Ann Cummings. A roll call vote was conducted approving the October 26<sup>th</sup> minutes.

**AGENDA: ADDITIONAL BUSINESS**

Vice Chair Paul Lorey called for additional agenda items. None presented.

**TREASURER'S REPORT**

Treasurer Beverly Schulthise gave the Treasurer's Report. As of November 19<sup>th</sup>, receipts were \$17,354.66 and disbursements were \$41,501.13. Since the report, additional receipts were \$82,957.95 and disbursements were \$6,864.90. The actual total cash balance is \$840,206.15. The total aging schedule was \$34,500.00. There are two 12-month CDs each totaling \$250,000.00 and one 18-month CD totaling \$150,000.00 for a total investment of \$650,000.00. The restricted savings has a balance of \$4,498.25. Vice Chair Paul Lorey asked for a motion to approve the Treasurer's Report. Stephen Bartels made a motion to approve the Treasurer's Report pending audit, seconded by Melanie Barrett. A roll call vote was conducted approving the Treasurer's Report.

**DIRECTOR'S REPORT**

Vice Chair Paul Lorey called for the Senior Project Administrator's report from Nathan Held. Mr. Held reported on projects as follows:

- The Build Back Better (BBB) program received 529 applications nationwide, seven were from Indiana. Awards for these projects will be announced December 8<sup>th</sup>.
- READI awards will be announced in December.
- Luke Thomas and Leah Hawkins continue developing the Regions Resiliency Plan. It will be presented in Spring of 2022. Luke and Leah are providing project support for and writing EDA grants.
- Lindsey Hoffman and Cheri Taylor are creating the Commission's newsletter. It will be sent out the end of November. Lindsey Hoffman has taken over coordination of the INDOT traffic counts. Cheri and Nathan have assisted Lindsey in placing traffic counts in Orange County. Lindsey also submitted an application on behalf of Springs Valley Community School Corporation to FEMA for construction of a tornado safe room. Crawford County Community School Corporation will postpone their application to FEMA until 2022.
- Jenny Matheis will submit Marengo's Sewer application by December 17<sup>th</sup>. Jenny is also developing an application for the Town of Orleans for a water project. Jenny is administering existing projects.
- Cheri Taylor is working on the end of the year close-out and finalizing the 2022 Budget. Cheri is also updating the Grandview Park Plan, administering the Crawford County Revolving Loan Fund and working on the EDA RLF defederalization.
- Nathan Held is developing applications for Paoli Water and Paoli Clearance. Nathan attended the Local Government Finance Course at Ball State. He has obtained the Regional Leader Certification. Nathan is also administering existing projects.
- Lisa Gehlhausen submitted applications for Huntingburg Wastewater and Santa Claus Water projects. Awards for these projects have not been determined. Lisa is developing other EDA projects and administering existing projects. Hoosiers Enduring Legacy Program (HELP) Interviews have been postponed. The HELP application Lisa assisted Dubois County with was awarded today.

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**OLD BUSINESS**

- None presented.

**NEW BUSINESS**

- Defederalization of the Crawford EDA Revolving Loan Fund. Cheri Taylor brought a request from the Crawford County Commissioners (also approved by the RLF Board) to request EDA release federal interest from the EDA Revolving Loan Fund. Indiana 15 was a co-applicant on the original application making our concurrence of the request a requirement.

**Resolutions for Approval**

- Defederalization of the Crawford EDA RLF (Resolution 2021-27).  
Bill Breeding made a motion to approve Resolution 2021-27, seconded by Beverly Schulthise. A roll call vote was conducted approving the resolution.

**Contracts for Approval**

- INDOT Non-State-Owned Roadways traffic counts; three year-sum of \$28,400.  
Beverly Schulthise made a motion to approve the INDOT contract, seconded by Mary Ann Cummings. A roll call vote was conducted approving the contract.
- Huntingburg Northside Park LWCF admin; sum of \$3,500.  
Mary Ann Cummings made a motion to approve the Huntingburg Northside Park LWCF contract, seconded by Beverly Schulthise. A roll call vote was conducted approving the contract.
- Milltown SRF labor standards; sum of \$1,500.  
Melanie Barrett made a motion to approve the Milltown SRF labor standards contract, seconded by Bill Breeding. A roll call vote was conducted approving the contract.

**Other**

- Nathan Held stated this would be the last meeting of the year and thanked all Board members for their time and attendance on behalf of the Commission.

**ADJOURN**

There being no further discussion to come before the Executive Board, Vice Chair Paul Lorey called for a motion to adjourn. Motion for adjournment was made by Melanie Barrett, seconded by Bill Breeding and motion carried. The meeting adjourned at 6:20 pm. The Executive Board will meet next on Tuesday, January 25, 2022.

Respectfully submitted,



Michael Johannes, Secretary

MJ/lh