

**Minutes of the April 26, 2022
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Paul Lorey called the meeting to order at 6:30 pm.

ROLL CALL

Secretary Michael Johannes performed roll call; eight members were present. Lisa Gehlhausen, Nathan Held and Cheri Taylor of the Commission were also in attendance.

AGENDA: ADDITIONAL BUSINESS

Chair Paul Lorey called for additional agenda items. Lisa Gehlhausen asked Resolution 2022-14 and INDOT 2022-2023 contract be added to the agenda.

APPROVAL OF MINUTES AND AGENDA

Chair Paul Lorey presented the minutes from the Executive Board meeting held March 22, 2022. Mary Ann Cummings made a motion to approve the minutes, seconded by Beverly Schulthise and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of April 19th receipts were \$86.01 and disbursements were \$17,191.77. Since the report, receipts were \$2,500.00 and disbursements were \$28,532.05. The actual total cash balance is \$761,136.85. The total aging schedule was \$43,143.56. There is one 12-month CD totaling \$250,000.00, one 18-month CD totaling \$250,000.00 and one 24-month CD totaling \$150,000.00. The restricted savings has a balance of \$4,498.92. Bill Byrd made a motion to approve the Treasurer's Report pending audit, seconded by Michael Johannes and motion carried.

DIRECTOR'S REPORT

Chair Paul Lorey called for the Director's Report from Executive Director Lisa Gehlhausen. Ms. Gehlhausen reported on projects as follows:

- Lisa Gehlhausen stated the staff projects are listed on the Project Status Reports.
- The Resiliency and Recovery Plan Summit will be held on May 17th at the Ferdinand Community Center.
- Two RAISE applications have been submitted. One on behalf of the Perry County Port Authority for rail added capacity enhancement and the second the Commission assisted the City of Jasper for a Indiana Railway Museum-Dubois County Railway Multi-Modal Corridor Plan. Awards will be announced in August.
- The Tell City/Perry County Port – USDOT/ Port Infrastructure Development Program (PIDP) award ceremony was April 13. RFQ's have been sent to 14 engineering firms.
- The Dubois County Park Plan has been approved. It will be available on the Indiana 15 website soon.
- The City of Rockport Five-Year Park and Recreation Master Plan update is coming along. The survey is available to the public.
- An application is being developed on behalf of the Town of Paoli to submit to OCRA for water improvements. Proposals are due April 29 and applications are due July 1.
- An application for a Grandview master utility plan was submitted on April 14. Awards will be announced on May 19.
- Marengo wastewater improvements and Orleans water improvements applications are underway. They will be submitted to OCRA. Proposals are due April 29 and applications are due July 1.
- The Town of Grandview Five-Year Park and Recreation Master Plan is complete. Once the plan is approved it will be available on the Indiana 15 website.
- Two FEMA Safe Room applications have been submitted. The Crawford County Community School Corporation Hazard Mitigation Grant Program application was submitted to IDHS on April 20, 2022. The Springs Valley School Corporation FEMA BRIC subapplication was submitted in November 2021.

OLD BUSINESS

- The Executive Director succession planning meeting was held prior to the Executive Board meeting at 5:30. Discussion about how to proceed are ongoing.
- 2022 CEDS Annual Report was discussed.

NEW BUSINESS

- 2021 Fiscal Year-End Budget was discussed.
- There was discussion on a change of title for Jenny Matheis' position from Project Assistant to Project Development.

Resolutions for Approval

- Recommend approving 2022 CEDS Annual Report (Resolution 2022-11)
Mary Ann Cummings made a motion to recommend Resolution 2022-11 to the Full Board, seconded by Beverly Schulthise and motion carried.
- Recommend closing fiscal year 2021 surplus to fund balance (Resolution 2022-12)
Bill Byrd made a motion to recommend Resolution 2022-12 to the Full Board, seconded by Mary Ann Cummings and motion carried.
- Approval to submit EDA Partnership Planning Grant and commit local match (Resolution 2022-13)
Michael Johannes made a motion to approve Resolution 2022-13, seconded by Mary Ann Cummings and motion carried.

Discussion took place about the need to raise per capita dues. It was decided to perform calculations during the 2023 budget development process to determine the amount of the raise.
- Approval to destroy office equipment (Resolution 2022-14)
Beverly Schulthise made a motion to approve Resolution 2022-14, seconded by Debra Lamb and motion carried.

Contracts for Approval

- Sarah Kinder 2022 contract for services; not to exceed \$5,000. Cheri Taylor will be having surgery in May and will be out for a couple of weeks. Procedures in the office have changed a bit and if approved Sarah will come to the office prior to Cheri's leave. Bill Byrd made a motion to approve the contract, seconded by Mary Ann Cummings and motion carried.
- INDOT 2022-2023 contract; sum of \$35,894
Steve Bartels made a motion to approve the contract, seconded by Michael Johannes and motion carried.

Other

- Two job announcements were advertised. The Project Assistant advertisement received no applications. The Summer GIS Intern advertisement received four applications; two candidates were interviewed. One candidate decided to go a different direction and another is researching housing and logistic options.
- Bill Byrd would like a hard copy of the Resiliency Plan prior to the Summit.

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Paul Lorey called for a motion to adjourn. Motion for adjournment was made by Beverly Schulthise, seconded by Mary Ann Cummings and motion carried. The meeting adjourned at 7:00 pm. The Executive Board will meet next on Tuesday, May 24, 2022.

Respectfully submitted,



Michael Johannes, Secretary
MJ/lh