

**Minutes of the October 25, 2022
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Paul Lorey called the meeting to order at 6:00 pm.

ROLL CALL

Secretary Michael Johannes performed roll call; seven members were present. Lisa Gehlhausen, Nathan Held and Cheri Taylor of the Commission were also in attendance.

AGENDA: ADDITIONAL BUSINESS

Chair Paul Lorey called for additional agenda items. Lisa Gehlhausen asked the Santa Claus Water contract be added to the agenda.

APPROVAL OF MINUTES AND AGENDA

Chair Paul Lorey presented the minutes from the Executive Board meeting held September 27, 2022. Bill Byrd made a motion to approve the minutes, seconded by Michael Johannes and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of October 21st receipts were \$83,500.65 and disbursements were \$37,283.86. The actual total cash balance is \$809,121.91. The total aging schedule was \$59,502.54. There is one 12-month CD totaling \$250,000.00, one 18-month CD totaling \$250,000.00 and one 24-month CD totaling \$150,000.00. The restricted savings has a balance of \$6,499.87. All per capita dues have been paid. Bill Byrd made a motion to approve the Treasurer's Report pending audit, seconded by Tom Hauser and motion carried.

Discussion on investments proceeded. Springs Valley Bank & Trust CD will be re-invested at a rate of 3.25% for 12 months; Resolution 2022-33 was created to recommend to the Full Board. The Spencer County Bank CD will be moved to Trust Indiana; Resolution 2022-34 was created to recommend to the Full Board. The Old National Bank CD will be moved to Fifth-Third at a rate of 2.5% for six months; Resolution 2022-35 was created to recommend to the Full Board. Michael Johannes made a motion to recommend Resolutions 2022-33, 2022-34 and 2022-35 to the Full Board, seconded by Beverly Schulthise and motion carried.

DIRECTOR'S REPORT

Chair Paul Lorey called for the Director's Report from Executive Director Lisa Gehlhausen. Ms. Gehlhausen reported on projects as follows:

- The Commission is working on seven EDA projects; five projects are underway, one project has been submitted and is now pending, and one project is under development.
- The Maritime Port Pier project was awarded.
- There are two FEMA Safe Room applications pending.
- The Commission is submitting a CRISI application due December 1.
- There are seven HUD projects underway and three HUD projects being developed.
- Perry County and Pike County are updating their Multi-Hazard Mitigation plans. Orange County and Dubois County Mitigation plans will be the next to update.
- IARC State Conference is November 1st and 2nd in French Lick. The entire Commission staff will be attending. Cheri Taylor will be presenting on SAM, DUNS, UEI, CAGE code and NAICS code at the conference. Lisa Gehlhausen will be presenting on Government Performance Results Act (GPRA) projects.
- James Winters from EDA is coming to the region November 3rd to meet with the Commission.

OLD BUSINESS

- 2022 Mid-Year Budget discussion was held.
- 2023 Proposed Budget discussion was held.

NEW BUSINESS

- EPA Brownfields opened applications for Coalitions. The Commission is applying for \$500,000 with \$10,000 in-kind. Applications are due November 22, 2022, awards will be announced spring of 2023.

Resolutions to Recommend to the Full Board

- 2022 Mid-Year Budget; (Resolution 2022-19)
Tom Hauser made a motion to recommend Resolution 2022-19 to the Full Board, seconded by Michael Johannes and motion carried.
- 2023 Annual Operating Budget; (Resolution 2022-22)
Bill Byrd made a motion to recommend Resolution 2022-22 to the Full Board, seconded by Beverly Schulthise and motion carried.
- Staff Title and salary change; (Resolution 2022-23)
Bill Byrd made a motion to recommend Resolution 2022-23 to the Full Board, seconded by Beverly Schulthise and motion carried.
- Staff salary adjustment; (Resolution 2022-24)
Bill Byrd made a motion to recommend Resolution 2022-24 to the Full Board, seconded by Beverly Schulthise and motion carried.
- 2023 Schedule of fees; (Resolution 2022-25)
Debra Lamb made a motion to recommend Resolution 2022-25 to the Full Board, seconded by Michael Johannes and motion carried.
- In memory and appreciation of Mary Ann Cummings; (Resolution 2022-26) and two plaques – one for the family and one for the Town of Birdseye.
Tom Hauser made a motion to recommend Resolution 2022-26 to the Full Board and allow seven days for members not present to sign the resolution, seconded by Bill Byrd and motion carried.
- Approving the Economic Recovery & Resiliency Plan; (Resolution 2022-27)
Debra Lamb made a motion to recommend Resolution 2022-27 to the Full Board, seconded by Tom Hauser and motion carried.
- Authorizing EPA Coalition Assessment application and in-kind; (Resolution 2022-28)
Michael Johannes made a motion to recommend Resolution 2022-28 to the Full Board, seconded by Tom Hauser and motion carried.
- Authorizing duties and title adjustment-Lisa Gehlhausen; (Resolution 2022-29)
Bill Byrd made a motion to recommend Resolution 2022-29 to the Full Board, seconded by Beverly Schulthise and motion carried.
- Authorizing duties and title adjustment-Nathan Held; (Resolution 2022-30)
Beverly Schulthise made a motion to recommend Resolution 2022-30 to the Full Board, seconded by Michael Johannes and motion carried.
- Authorizing update to PERF agent; (Resolution 2022-31)
Bill Byrd made a motion to recommend Resolution 2022-31 to the Full Board, seconded by Beverly Schulthise and motion carried.
- Revising the use and purchase of a signature stamp; (Resolution 2022-32)
Debra Lamb made a motion to recommend Resolution 2022-32 to the Full Board, seconded by Michael Johannes and motion carried.

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Contracts for Approval

- Hasbrouck Consulting Services (year-end); \$2,800 lump sum
Tom Hauser made a motion to approve the Hasbrouck Consulting Services contract, seconded by Angie Fischer and motion carried.
- Rockport Park Plan addendum – date change
Tom Hauser made a motion to approve the Rockport Park Plan addendum, seconded by Bill Byrd and motion carried.
- Santa Claus Water; sum of \$50,000
Michael Johannes made a motion to approve the Santa Claus Water contract, seconded by Angie Fischer and motion carried.
- Taylor Siefker Williams Design Group (CEDs assistance); \$30,000 lump sum
Beverly Schulthise made a motion to approve the Taylor Siefker Williams Design Group contract, seconded by Debra Lamb and motion carried.

Other

- None presented

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Paul Lorey called for a motion to adjourn. Motion for adjournment was made by Bill Byrd, seconded by Michael Johannes and motion carried. The meeting adjourned at 7:00 pm. The Executive Board will meet next on Tuesday, December 13, 2022.

Respectfully submitted,



Balaji Kashyab, Secretary
BK/lh