

**Minutes of the March 28, 2023
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Paul Lorey called the meeting to order at 6:00 pm.

ROLL CALL

Secretary Balaji Kashyab performed roll call; eight members were present. Nathan Held and Cheri Taylor of the Commission, Brett Schipp of Universal Design and Eric Whittaker of the Herald newspaper were also in attendance.

AGENDA: ADDITIONAL BUSINESS

Chair Paul Lorey called for additional agenda items. Mr. Held asked for vision insurance change and Resolution 2023-10 be added to the agenda.

APPROVAL OF MINUTES AND AGENDA

Chair Paul Lorey presented the minutes from the Executive Board meeting held February 28, 2023. Jon Craig made a motion to approve the minutes seconded by Melanie Barrett and motion carried.

Brett Schipp, Universal Design – Building Improvements update

- Brett Schipp of Universal Design made a detailed presentation on the state of our building and needed repairs along with the preliminary cost estimate for repairs. A Remodel Committee consisting of the Executive Board was created. Tom Brown made a motion to take the cost estimate under advisement to discuss further and set a Committee meeting date for April 10th at 7:00 pm, seconded by Bill Byrd and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of March 21st receipts were \$15,894.56 and disbursements were \$15,655.77. Since the report was printed, additional receipts were \$42,500.00 and disbursements were \$51,410.11. The actual total cash balance is \$804,117.62. The total aging schedule was \$16,657.08. There is one 12-month CD totaling \$250,000.00 and \$400,000.00 investment in TrustINDiana. The restricted savings has a balance of \$8,500.89. Bill Byrd made a motion to approve the Treasurer's Report pending audit, seconded by Melanie Barrett and motion carried.

DIRECTOR'S REPORT

Chair Paul Lorey called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- The CEDS is in the 30-day comment period. An approval resolution for the CEDS will be presented at the next meeting.
- Indiana Association of Regional Councils is putting together a task force to look at I.C. 36-7-7. They are asking members for their input, suggestions for anything that could be changed in the code. One suggestion has been to make two year appointments instead of one year.
- The Commission will be submitting four (possibly five) applications to OCRA in Round 1. Jenny Matheis is working on an application for Orleans water improvements, Nathan Held is working on applications for Paoli water improvements and Chrisney wastewater improvements, and Leah Hawkins is working on applications for Huntingburg Senior Center and Tell City Clearance project.
- Jenny is also developing a Cops Hiring Grant for the Town of Gentryville.
- Leah is also developing an EDA application for the Perry County Port Authority.
- New brownfields funding is available through the State of Indiana.
- Nathan informed the Board if any new opportunities arise, please let us know and we can research these opportunities.
- Nathan informed the Board our need for GIS services has decreased and asked if this is a service to continue. A short discussion was held. No final decision was made.

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OLD BUSINESS

- Cyber insurance – Amtrust – \$250,000 – discussion was held, no decision was made. Nathan will conduct more research and report at the next meeting.
- Employee Errors & Omission insurance – Traveller's
Tom Brown made a motion to approve the Employee Errors & Omission insurance, seconded by Beverly Schulthise and motion carried.

NEW BUSINESS

- Vision Insurance – Davis Vision. Difficulty finding eye doctors on our current vision plan prompted research into a new coverage. Nathan shared details on Davis Vision. It is better insurance and it is offered by the same company that we purchase dental insurance through.
Beverly Schulthise made a motion to approve the new vision insurance, seconded by Jon Craig and motion carried.
- TrustINDiana interest – Tom Brown made a motion to reinvest interest on the TrustINDiana account back into TrustINDiana, seconded by Jon Craig and motion carried.

Resolutions for Approval

- Add Jessica Condra, Project Assistant to payroll (Resolution 2023-07)
Jon Craig made a motion to approve Resolution 2023-07, seconded by Balaji Kashyab and motion carried.
- Destroy Equipment (Resolution 2023-09)
- Destroy HP Scanner (Resolution 2023-10)
Jon Craig made a motion to combine and approve Resolution 2023-09 and Resolution 2023-10, seconded by Bill Byrd and motion carried.

Resolutions to Recommend to the Full Board

- Personnel Manual Handbook update - Remote Work Policy (Resolution 2023-08)
Beverly Schulthise made a motion to approve Resolution 2023-08, seconded by Balaji Kashyab and motion carried.

Contracts for Approval

- Petersburg Park Plan; sum of \$3,500
Bill Byrd made a motion to approve the Petersburg Park Plan contract, seconded by Tom Brown and motion carried.

Other

None Presented

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Paul Lorey called for a motion to adjourn. Motion for adjournment was made by Tom Brown, seconded by Balaji Kashyab and motion carried. The meeting adjourned at 8:00 pm. The Executive Board will meet next on Tuesday, April 25, 2023.

Respectfully submitted,



Balaji Kashyab, Secretary
BK/lh