

**Minutes of the April 25, 2023
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Paul Lorey called the meeting to order at 6:00 pm.

ROLL CALL

Secretary Balaji Kashyab performed roll call; seven members were present. Nathan Held and Cheri Taylor of the Commission were also in attendance.

AGENDA: ADDITIONAL BUSINESS

Chair Paul Lorey called for additional agenda items. Mr. Held asked for the INDOT 2023-2024 SURP contract be added to the agenda.

APPROVAL OF MINUTES AND AGENDA

Chair Paul Lorey presented the minutes from the Executive Board meeting held March 28, 2023. Beverly Schulthise made a motion to approve the minutes, seconded by Melanie Barrett and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of April 18th receipts were \$2,500.00 and disbursements were \$14,947.16. Since the report was printed, additional receipts were \$500.00 and disbursements were \$31,582.56. The actual total cash balance is \$760,235.24. The total aging schedule was \$50,176.46. There is one 12-month CD totaling \$250,000.00 and \$400,000.00 investment in TrustINDiana. The restricted savings has a balance of \$8,502.21. Bill Byrd made a motion to approve the Treasurer's Report pending audit, seconded by Randy Cole and motion carried.

DIRECTOR'S REPORT

Chair Paul Lorey called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- We are waiting to hear back on a Brownfields Assessment grant through EPA in the next couple of months.
- Cheri Taylor and Lindsey Hoffman are working on a park plan for the City of Petersburg.
- OCRA proposals are due by Friday. Five projects will be submitted. Commission staff are working hard to get these submitted on time.
- The City of Tell City is seeking a Land and Water Conservation Grant Fund through DNR. Jessica Condra and Cheri Taylor are working together on this project.
- The City of Jasper was awarded a \$1.1 million EDA grant for back up water supply. Leah Hawkins is working with the Perry County Port Authority on a potential EDA project. There has been discussion on other potential projects to be funded through EDA.
- Jessica Condra, our new Project Assistant, has jumped right in and seems to be a good addition to the team. Jessica has put in a lot of effort to become familiar with the Commission and jumping into projects.

OLD BUSINESS

- Cyber Security – After the previous meeting the Commission met with Krapf Bartley to discuss questions surfaced in previous discussion. It was determined to be hard to compare Cyber Security with this type of insurance being relatively new. It was determined there is no coverage for an application that is unable to be submitted due to a cyber attack since there is no guarantee the grant would be awarded to begin with. However, if that situation would happen and the community would advise another community to not work with the Commission then that could be considered reputational harm and that would be covered. Krapf Bartley is researching additional information. Traveller's is providing \$25,000 of cyber security coverage under the Commission's Errors and Omissions Policy at no cost. The Commission will look into a separate policy under Traveller's for cyber security.
- Building improvements – A Building Committee meeting was held April 10th. The Committee decided to recommend option 2 to the Board. Resolution 2023-14 outlines the work to be completed. It was determined to obtain quotes for restroom exhaust fan and attic clean-out improvements to be completed outside of the building improvements plan.

NEW BUSINESS

None presented

Resolutions for Approval

None presented

Resolutions to Recommend to the Full Board

- Approval of the 2023 5-Year CEDS Report; (Resolution 2023-11)
Randy Cole made a motion to recommend Resolution 2023-11 to the Full Board, seconded by Beverly Schulthise and motion carried.
- Authorization to close fiscal year 2022 deficit to fund balance; (Resolution 2023-12)
Bill Byrd made a motion to recommend Resolution 2023-12 to the Full Board, seconded by Joni Stafford and motion carried.
- Approval for depositing interest funds-TrustINdiana; (Resolution 2023-13)
Randy Cole made a motion to recommend Resolution 2023-13 to the Full Board, seconded by Beverly Schulthise and motion carried.
- Approval for Building Remodel; (Resolution 2023-14)
Tom Brown made a motion to recommend Resolution 2023-14 to the Full Board, seconded by Randy Cole and motion carried.
- Appreciation for Mayor Don Winkler; (Resolution 2023-15)
Tom Brown made a motion to recommend Resolution 2023-15 to the Full Board, seconded by Balaji Kashyab and motion carried.
- Establishing Per Capita Fees-2024; (Resolution 2023-16)
- Establishing Per Capita Fees-2025; (Resolution 2023-17)
Bill Byrd made a motion to combine and recommend Resolution 2023-16 and Resolution 2023-17 to the Full Board, seconded by Randy Cole and motion carried.

Contracts for Approval

- INDOT 2023-2024 SURP; sum of \$3,500
Beverly Schulthise made a motion to approve the INDOT 2023-2024 SURP contract, seconded by Randy Cole and motion carried.

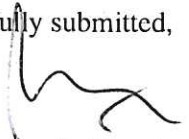
Other

None Presented

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Paul Lorey called for a motion to adjourn. Motion for adjournment was made by Randy Cole, seconded by Tom Brown and motion carried. The meeting adjourned at 6:34 pm. The Executive Board will meet next on Tuesday, May 23, 2023.

Respectfully submitted,



Balaji Kashyab, Secretary
BK/lh