

**Minutes of the May 24<sup>th</sup>, 2023  
Executive Board Meeting of the  
Indiana 15 Regional Planning Commission**

**CALL TO ORDER**

Chair Paul Lorey called the meeting to order at 6:00 pm.

**ROLL CALL**

Secretary Balaji Kashyab performed roll call; seven members were present. Nathan Held and Cheri Taylor of the Commission and Eric Whittaker from the newspaper were also in attendance.

**AGENDA: ADDITIONAL BUSINESS**

Chair Paul Lorey called for additional agenda items. Mr. Held asked for Resolution 2023-18 be added to the agenda.

**APPROVAL OF MINUTES AND AGENDA**

Chair Paul Lorey presented the minutes from the Executive Board meeting held April 25, 2023. Balaji Kashyab made a motion to approve the minutes, seconded by Beverly Schulthise and motion carried.

**TREASURER'S REPORT**

Treasurer Beverly Schulthise gave the Treasurer's Report. As of May 11<sup>th</sup> receipts were \$9,451.60 and disbursements were \$47,228.84. Since the report was printed, additional receipts were \$15,019.38 and disbursements were \$27,553.27. The actual total cash balance is \$730,983.44. The total aging schedule was \$65,657.08. There is one 12-month CD totaling \$250,000.00 and \$404,500.00 investment in TrustINdiana. The restricted savings has a balance of \$8,502.21. Zach Brown made a motion to approve the Treasurer's Report, seconded pending audit by Bill Byrd and motion carried.

**DIRECTOR'S REPORT**

Chair Paul Lorey called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- Two communities have applied for a COPS hiring grant. Jenny Matheis submitted an application on behalf of the Town of Gentryville and Cheri Taylor submitted an application on behalf of the City of Rockport. For those interested in applying for a COPS hiring grant, another round will open for applications next year.
- There are five communities seeking OCRA Community Development Block Grant funding. Jenny Matheis is developing an application for Town of Orleans water improvements. Leah Hawkins is developing two applications, one for a Tell City clearance project and one to construct a Senior Center in Huntingburg. Nathan Held is also developing two applications, one for Town of Paoli water improvements and one for Town of Chrisney wastewater improvements. Site visits with OCRA are beginning.
- Lindsey Hoffman and Cheri Taylor are developing a park plan for the City of Petersburg.
- Lisa Gehlhausen is working on five existing EDA projects. In preparation for Lisa's retirement, when these projects meet certain milestones they will be transitioned to other staff.
- Indiana Economic Development Corporation (IEDC) is working on a Statewide CEDS. The Commission develops a regional CEDS. Through ARPA funding IEDC, as well as all the states, received \$1 million through EDA. IEDC decided to use the funds to develop a Statewide CEDS.
- Nathan Held attended the Association of Indiana Counties district meeting in Huntingburg. He represented Indiana 15 Regional Planning Commission and Indiana Association of Regional Councils.
- The 50<sup>th</sup> Anniversary dinner will be October 24<sup>th</sup> at the Ferdinand Community Center. There will be a condensed Executive and Full Board meeting prior to the dinner. Save the dates will be sent out soon as well as sponsorship letters.
- Cheri Taylor is working on the 2023 Mid-year budget and the 2024 operational budget. The first draft of the budget will be presented at the August meeting.

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**OLD BUSINESS**

- Cyber Security – An application has been completed for the Traveller’s cyber insurance to provide a separate quote. Traveller’s is providing \$25,000 of cyber security coverage under the Commission’s Errors and Omissions Policy at no cost. Talking to Eck Mundy, we discovered a two-factor authentication is needed when working remotely for added security. Eck Mundy sent a quote for purchasing dongles for each employee, a device that generates an authentication code for signing in. We will report next meeting on the status of the application.
- Building improvements – Universal Design sent a not to exceed contract for \$10,000 to complete the final design and construction administration phase of the improvements.

**NEW BUSINESS**

None presented

**Resolutions for Approval**

- Resolution for approval to destroy office equipment (Resolution 2023-18)  
Zach Brown made a motion to approve Resolution 2023-18, seconded by Balaji Kashyab and motion carried.

**Resolutions to Recommend to the Full Board**

None presented

**Contracts for Approval**

- Universal Design contract  
Beverly Schulthise made a motion to approve the Universal Design contract, seconded by Zach Brown and motion carried.

**Other**

- READI 2 details will be released sometime in June. This round will be capital projects only. A short discussion of potential projects followed.

**ADJOURN**

There being no further discussion or business to come before the Executive Board, Chair Paul Lorey called for a motion to adjourn. Motion for adjournment was made by Bill Byrd, seconded by Zach Brown and motion carried. The meeting adjourned at 6:37 pm. The Executive Board will meet next on Tuesday, June 27, 2023.

Respectfully submitted,



Balaji Kashyab, Secretary  
BK/lh