

**Minutes of the November 28, 2023
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Paul Lorey called the meeting to order at 6:05 pm.

ROLL CALL

Secretary Balaji Kashyab performed roll call. Paul Lorey, Balaji Kashyab, Beverly Schulthise, Bill Byrd, Melanie Barrett, and Joni Stafford were present. Nathan Held and Cheri Taylor of the Commission were also in attendance.

AGENDA: ADDITIONAL BUSINESS

Chair Paul Lorey called for additional agenda items. Mr. Held asked for employee noncompete agreement be added to the agenda.

APPROVAL OF MINUTES AND AGENDA

Chair Paul Lorey presented the minutes from the Executive Board meeting held October 24, 2023. Balaji Kashyab made a motion to approve the minutes, seconded by Joni Stafford and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of November 17th receipts were \$19,700.00 and disbursements were \$35,645.71. Since the report was printed, additional receipts were \$12,000.00 and disbursements were \$8,203.87. The actual total cash balance is \$673,799.66. The total aging schedule was \$107,134.36. There is one 9-month CD totaling \$250,000.00 and \$409,500.00 investment in TrustINDiana. The restricted savings has a balance of \$8,505.19. Bill Byrd made a motion to approve the Treasurer's Report pending audit, seconded by Joni Stafford and motion carried.

Nathan Held informed the Board an invoice was received from the Ferdinand Community Center for the Anniversary Dinner which is over his approval amount. Mr. Held asked for Board approval to pay the invoice. Bill Byrd made a motion to approve payment, seconded by Beverly Schulthise and motion carried.

DIRECTOR'S REPORT

Chair Paul Lorey called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- Nathan Held thanked all members for attending the 50th Anniversary Dinner and touched on ways to improve.
- Nathan attended the Indiana Association of Regional Councils (IARC) Conference at the beginning of November. They discussed the importance of Economic Development Districts (EDD's). He also attended the National Association of Development Organizations (NADO) Conference in Cleveland. At the NADO Conference he attended sessions for new Executive Directors, Brownfields, and Organizational Development and heard discussion on the importance of EDD's and changes that may be coming for federal procurement guidelines.
- Cheri Taylor is working on year-end. Greg and Janice from SIDC came to the office and met with Cheri for a tutorial on our accounting system.
- Lindsey Hoffman is working on codebook updates, working with Cheri on the Petersburg Park Plan and creating the annual newsletter. The newsletter will be sent over email this year but hardcopies will be made available.
- Jenny Matheis is working on the Hoosiers Enduring Legacy Program (HELP) applications for Dubois County.
- Leah Hawkins is working on the Tell City Clearance Project for the old hospital. The OCRA application is due December 22. Leah is also working with the Perry County Port Authority on an Economic Development Administration (EDA) application. James Winters with EDA is no longer representing Indiana but is now representing Louisiana.
- Jessica Condra is now a certified grant administrator. Jessica is looking into a Grid Resilience application thought the Indiana Office of Energy. She and Nathan have met with the Jasper Electric Department to discuss how the Commission can assist in the application process.
- Nathan is working on the Environmental Protection Agency (EPA) Brownfields. The Commission received seven proposals. A few Committee members completed the short list scoring for the proposals to help narrow down a consultant. Three of the highest scoring firms will be brought in for interviews on December 19th.

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- Assistance to Firefighter Grants (AFG) will be opening up in January. We can assist in the application process but they are designed so fire departments can apply on their own.
- The Board Certificate Appointments have been sent out.
- Nathan thanked the Board for their service for 2023.

OLD BUSINESS

- Investment discussion (Resolution 2023-23) – Ratify and affirm the previous vote that was not properly seconded. Beverly Schulthise made a motion to ratify and affirm the previous vote, seconded by Bill Byrd and motion carried.
- Building Committee Update – Contracts have been signed and the notice to proceed was sent to awarded contractors.

NEW BUSINESS

Resolutions for Approval

- Destroy Traffic Recorder (Resolution 2023-24)
Bill Byrd made a motion to approve Resolution 2023-24, seconded by Joni Stafford and motion carried.
- Authorize INDOT local match (Resolution 2023-25)
Joni Stafford made a motion to approve Resolution 2023-25, seconded by Balaji Kashyab and motion carried.

Resolutions to Recommend to the Full Board

None presented

Contracts for Approval

- Rockport Downtown Revitalization Plan; sum of \$2,500
Melanie Barrett made a motion to approve the Rockport Downtown Revitalization Plan contract, seconded by Balaji Kashyab and motion carried.
- Paoli Water; sum of \$42,000
Bill Byrd made a motion to approve the Paoli Water contract, seconded by Joni Stafford and motion carried.
- Hasbrouck Consulting Services; sum of \$2,800
Beverly Schulthise made a motion to approve the Hasbrouck Consulting Services contract, seconded by Melanie Barrett and motion carried.

Other

- Noncompete agreement with Jessica Condra.
Beverly Schulthise made a motion to approve the noncompete agreement, seconded by Bill Byrd and motion carried.

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Paul Lorey called for a motion to adjourn. Motion for adjournment was made by Bill Byrd, seconded by Melanie Barrett and motion carried. The meeting adjourned at 6:40 pm. The Full Board will meet next on Tuesday, January 23, 2024.

Respectfully submitted,



Balaji Kashyab, Secretary
BK/lh