

**Minutes of the February 27, 2024
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Jon Craig called the meeting to order at 6:00 pm.

ROLL CALL

Chair Jon Craig performed roll call; Jon Craig, Balaji Kashyab, Beverly Schulthise, Bill Byrd, Melanie Barrett, Kullen Cook and Tom Brown were present. Nathan Held and Cheri Taylor of the Commission and Eric Whittaker from the newspaper were also in attendance.

APPROVAL OF MINUTES AND AGENDA AS PRESENTED

Chair Jon Craig presented the minutes from the Executive Board meeting held November 28, 2023. Beverly Schulthise made a motion to approve the minutes seconded by Melanie Barrett and motion carried.

AGENDA: ADDITIONAL BUSINESS

Chair Jon Craig called for additional agenda items. None were presented.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of February 20th receipts were \$64,374.60 and disbursements were \$43,846.52. Since the report was printed, additional receipts were \$6,416.67 and disbursements were \$20,322.65. The actual total cash balance is \$744,240.85. The total aging schedule was \$46,238.37. There is one 9-month CD totaling \$250,000.00 and \$388,477.80 investment in TrustINdiana. The restricted savings has a balance of \$10,506.69. Melanie Barrett made a motion to approve the Treasurer's Report, seconded by Kullen Cook and motion carried.

DIRECTOR'S REPORT

Chair Jon Craig called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- At the first of the year the health insurance for the office was changed from United Healthcare to Anthem.
- Fee for Service contract fees were reevaluated and will increase going forward. Nathan Held discussed changes to the fees.
- Nathan has attempted to contact Make My Move to set up a time to meet. There has been no response yet.
- CEDS project listings need to be updated. If your community has any changes please send them in.
- The job listing for Project Assistant position will be posted until March 7th.
- Credit cards are being moved from Bank of America to German American.
- EPA Brownfields sites are being collected. A closed committee meeting will be held following the March Executive Board meeting. On March 14th at 10:00 am there will be a Brownfields 101 public outreach meeting with a virtual option for those who cannot attend in person. Cash Waggoner will be heading the presentation.
- The Commission continues to administer Indiana First READI 1.0.
- Nathan met with staff to review projects listed in the CEDS to ensure a more targeted approach.
- Lindsey Hoffman submitted the INDOT SURP FY2025 grant proposal last week. These counts will be conducted in Crawford County. Lindsey is preparing for this year's traffic counts in Dubois County.
- Jenny Matheis is working on the Owner Occupied Rehabilitation (OOR) portion of the Dubois County HELP program. The application was approved by OCRA. So far there have been 201 OOR applications sent out to home owners. The Tri-Cap portion of the program is in progress. They are gathering cost estimates for the application due this summer.
- Jessica Condra is assisting the Town of Ferdinand with a Safe Streets for All (SS4A) grant application. Jessica also submitted a Grid Resiliency application on behalf of the City of Jasper in January and is absorbing a few of Lisa's projects in preparation of her retirement.
- Leah Hawkins Tell City Clearance – Old Hospital OCRA application was funded and she will be administering the project. Leah is also absorbing the remainder of Lisa's projects.
- There are four Assistance to Firefighters Grant (AFG) applications due in March. Jenny is assisting Dubois County and Holland, and Jessica is assisting Birdseye and Madison Township (Ireland).
- Cheri Taylor submitted the annual report to Gateway. Cheri also worked with Hasbrouck Consulting to close out the year. A short discussion was held on the closeout of 2023.

Executive Board Meeting

February 27, 2024

Page 2

OLD BUSINESS

- Building update – Jasper Lumber is nearing the completion of their work. RG Mechanical should be here this week.

NEW BUSINESS

- Event discussion – Jon Craig discussed planning Lisa’s retirement party.

Resolutions for Approval

- Destroy equipment-fax machine (Resolution 2024-05)
Tom Brown made a motion to approve Resolution 2024-05, seconded by Bill Byrd and motion carried.

Contracts for Approval

None Presented

Other

None Presented

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Jon Craig called for a motion to adjourn. Motion for adjournment was made by Bill Byrd, seconded by Melanie Barrett and motion carried. The meeting adjourned at 7:00 pm. The Executive Board will meet next on Tuesday, March 26, 2024.

Respectfully submitted,



Balaji Kashyab, Secretary
BK/lh