

**Minutes of the March 26, 2024
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Secretary Balaji Kashyab called the meeting to order at 6:00 pm.

Ryan Pike, Senior Sales Executive of MakeMyMove presented information on their company. MakeMyMove helps communities grow by recruiting new residents that meet defined criteria who work remotely.

ROLL CALL

Secretary Balaji Kashyab performed roll call; Balaji Kashyab, Beverly Schulthise, Melanie Barrett, Zach Brown, Randy Cole and Tom Brown were present. Nathan Held and Cheri Taylor of the Commission were also in attendance.

APPROVAL OF MINUTES AND AGENDA AS PRESENTED

Secretary Balaji Kashyab presented the minutes from the Executive Board meeting held February 27, 2024. Tom Brown made a motion to approve the minutes seconded by Beverly Schulthise and motion carried.

AGENDA: ADDITIONAL BUSINESS

Secretary Balaji Kashyab called for additional agenda items. Mr. Held requested the Orleans code and INDOT 2024-2025 contracts, and Resolutions 2024-06, 2024-07 and 2024-08 be added to the agenda.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of March 19th receipts were \$7,350.00 and disbursements were \$62,231.06. Since the report was printed, additional disbursements were \$45,459.16. The actual total cash balance is \$638,382.65. The total aging schedule was \$36,110.37. There is one 9-month CD totaling \$250,000.00 and \$333,392.70 investment in TrustINdiana. The restricted savings has a balance of \$10,506.69. Zach Brown made a motion to approve the Treasurer's Report, seconded by Randy Cole and motion carried.

DIRECTOR'S REPORT

Secretary Balaji Kashyab called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- US Senate Bill 3891 is being discussed to reauthorize and increase the appropriation of the Economic Development Administration. This is the first reauthorization in 20 years. Letters of support have been sent to Senators. This Bill will increase planning funds and decrease local match requirements along with the program being more user friendly for rural areas.
- The Commission submitted four Assistance to Firefighters Grant applications on behalf of Dubois County, Holland, Birdseye and Madison Township (Ireland).
- The CEDS annual update is almost complete. It will be brought before the Full Board in April for review and approval.
- Lisa's retirement party has been scheduled for April 30th. Individuals were sent an e-invitation with details of the event.
- The 2023 Final Year-end Budget was given to members for review and comment. It will be presented at the April Full Board meeting for approval.

OLD BUSINESS

- Building improvements are almost complete. The HVAC system is the last item to be complete.

NEW BUSINESS

- None presented

Resolutions for Approval

- Adding Lezlie Gogel to the payroll (Resolution 2024-06)
Tom Brown made a motion to approve Resolution 2024-06, seconded by Zach Brown and motion carried.
- INDOT Local Match (Resolution 2024-07)
Randy Cole made a motion to approve Resolution 2024-07, seconded by Beverly Schulthise and motion carried.
- Credit Cards (Resolution 2024-08)
Randy Cole made a motion to approve Resolution 2024-08, seconded by Zach Brown and motion carried.

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Contracts for Approval

- Marengo Wastewater; sum of \$32,000
- Orleans Codification of Ordinances; sum of \$1,167.28
- INDOT 2024-2025 SURP; sum of \$29,884

Tom Brown made a motion to lump and approve all contracts, seconded by Randy Cole and motion carried.

Other

- None presented

ADJOURN

There being no further discussion or business to come before the Executive Board, Secretary Balaji Kashyab called for a motion to adjourn. Motion for adjournment was made by Randy Cole, seconded by Zach Brown and motion carried. The meeting adjourned at 7:10 pm. The Executive Board will meet next on Tuesday, April 23, 2024.

Respectfully submitted,



Balaji Kashyab, Secretary
BK/lh