

**Minutes of the August 27, 2024
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Jon Craig called the meeting to order at 6:00 pm.

ROLL CALL

Secretary Balaji Kashyab performed roll call; Jon Craig, Zach Brown, Balaji Kashyab, Beverly Schulthise, Bill Byrd, Melanie Barrett, Theron Owen, Randy Cole, Kullen Cook and Tom Brown were present. Nathan Held and Cheri Taylor of the Commission and Eric Whitaker of the press were also in attendance.

AGENDA: ADDITIONAL BUSINESS

Chair Jon Craig called for additional agenda items. None were presented.

APPROVAL OF MINUTES AND AGENDA AS PRESENTED

Chair Jon Craig presented the minutes from the Executive Board meeting held July 23, 2024. Randy Cole made a motion to approve the minutes seconded by Kullen Cook and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of August 19th there receipts were \$11,470.47 and disbursements were \$17,780.74. Since the report was printed, additional receipts were \$16,794.00 and disbursements were \$14,053.41. The actual total cash balance is \$620,914.23. The total aging schedule was \$42,407.15. There is one 9-month CD totaling \$250,000.00 and \$311,197.25 investment in TrustINDiana. The restricted savings has a balance of \$10,510.14. Melanie Barrett made a motion to approve the Treasurer's Report pending audit, seconded by Bill Byrd and motion carried.

DIRECTOR'S REPORT

Chair Jon Craig called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- Project Status Reports were distributed to all board members for review.
- Staff are developing applications for the next round of funding through OCRA. Huntingburg Library will be submitted in Round 2 of 2024 for ADA accessibility upgrades.
- The Owner-Occupied Rehab Program has opened into OCRA's regular program. Tell City will be applying for the quarter four round of applications for housing rehabilitation. This funding is offered on a quarterly basis.
- Winslow is seeking to apply for a Comprehensive Plan in quarter four of 2024. If the application doesn't make it into this quarter, it will be submitted in quarter one of 2025.
- The Commission will be administering the READI 2.0 program for Indiana First and continues to administer the READI 1 program.
- Nathan Held has had discussion with Darrin Fleener, Economic Development Representative for Indiana with EDA, to develop a project in our region.
- Nathan attended the Stand-Up Rural America Summit on August 1st at French Lick. Challenges that rural communities face was the topic of the Summit.
- In October Nathan Held and Lindsey Hoffman will attend the IARC Conference in Indianapolis. This will be an IARC/MPO combined conference.
- There is one open position still being advertised for.
- Cheri Taylor distributed the 2025 proposed budget for board members to review before the October meeting.
- Bill Byrd asked what kind of projects EDA is looking for. Nathan stated they are looking for projects in coal impacted areas. These include projects for public works and infrastructure in support of job creation and private investment. Darrin Fleener has mentioned workforce training. If there is a partnership or a trade school needing equipment, EDA would pay for the equipment. Discussion on potential projects continued.

OLD BUSINESS

- Wage review committee update. Jon Craig discussed the open position and what was discussed during the committee meetings. Committee members were given packets showing other planning commission salaries and benefits. These were discussed and recommendations for staff salary increases were determined and the impact to the budget. Short discussion continued about staff titles.

Executive Board Meeting

August 27, 2024

Page 2

NEW BUSINESS

- Joe Hermann-in memory and dedication. Nathan Held will be presenting a certificate of appreciation at a future Cannelton Council meeting.
- Mid-Year Budget discussion. Nathan Held went through the 2024 Mid-Year Budget revision and answered questions from the Board.

Resolutions for Approval

- Authorizing the purchase of traffic counters; Resolution 2024-15
Bill Byrd made a motion to approve Resolution 2024-15, seconded by Zach Brown and motion carried.

Resolutions to Recommend to the Full Board

- Joe Hermann-In memory and dedication; Resolution 2024-14
Randy Cole made a motion to recommend Resolution 2024-14 to the Full Board, seconded by Tom Brown and motion carried.
- Mid-year budget update; Resolution 2024-16
Beverly Schulthise made a motion to recommend Resolution 2024-16 to the Full Board, seconded by Kullen Cook and motion carried.
- Title changes for staff; Resolution 2024-17
- Salary adjustment for staff; Resolution 2024-18
- Add staff to payroll; Resolution 2024-19
- Schedule of fees update; Resolution 2024-20
Bill Byrd made a motion to combine approval for recommendation for Resolution 2024-17, 2024-18, 2024-19, and 2024-20, seconded by Zach Brown and motion carried. Zach Brown made a motion to recommend Resolution 2024-17, 2024-18, 2024-19, and 2024-20 to the Full Board, seconded by Beverly Schulthise and motion carried.

Contracts for Approval

- Dale SRF labor standards; sum of \$1,000
Tom Brown made a motion to approve the Dale SRF labor standards contract, seconded by Theron Owen and motion carried.

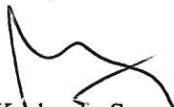
Other

- None presented

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Jon Craig called for a motion to adjourn. Motion for adjournment was made by Randy Cole, seconded by Kullen Cook and motion carried. The meeting adjourned at 6:50 pm. The Executive Board will meet next on Tuesday, September 24, 2024.

Respectfully submitted,



Balaji Kashyab, Secretary
BK/lh