

**Minutes of the August 26, 2025
Executive Board Meeting of the
Indiana 15 Regional Planning Commission**

CALL TO ORDER

Chair Jon Craig called the meeting to order at 5:00 pm.

ROLL CALL

Secretary Balaji Kashyab performed roll call; Jon Craig, Randy Clark, Balaji Kashyab, Beverly Schulthise, Paul Lorey, Theron Owen, Adam Hoffman and Kullen Cook were present. Nathan Held and Cheri Taylor of the Commission also in attendance.

AGENDA: ADDITIONAL BUSINESS

Chair Jon Craig called for additional agenda items. None were presented.

APPROVAL OF MINUTES AND AGENDA AS PRESENTED

Chair Jon Craig presented the minutes from the Executive Board meeting and Executive Session held July 22, 2025. Paul Lorey made a motion to approve the minutes and agenda, seconded by Randy Clark and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of August 19th, receipts were \$17,500.00 and disbursements were \$34,972.43. Since the report was printed, receipts were 34,707.50. The actual total cash balance is \$724,675.44. The total aging schedule was \$32,790.89. There is one six-month CD totaling \$250,000.00 and \$314,244.99 investment in TrustINDiana. The restricted savings has a balance of \$12,518.04. Randy Clark made a motion to approve the Treasurer's Report, seconded by Adam Hoffman and motion carried.

DIRECTOR'S REPORT

Chair Jon Craig called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- Project Status Reports were given to all board members for review. The reports are current. If anyone needs to discuss a project listed, please reach out to appropriate staff.
- Last week it was announced the Town of Birdseye wastewater improvements project was awarded 750,000 in grant funds through the Office of Community and Rural Affairs (OCRA). Jessica Condra assisted the Town in submitting this application.
- Nathan Held attended the National Brownfields Conference held in Chicago August 5-8th. There was a lot of good information shared and face to face interaction with EPA.
- There will be three OCRA applications submitted this fall. Nathan will be resubmitting the Grandview wastewater application. There were technical difficulties which prevented the application from being fully submitted in an earlier round. Jessica is assisting the Town of Orleans in submitting a wastewater application. Jenny Matheis submitted an application on August 14th on behalf of French Lick for the Owner-Occupied rehabilitation program through OCRA. This is also a resubmittal application. Jessica Condra will be submitting an application for the Winslow Comprehensive Plan. This is the third time this application has been submitted due to competitiveness.
- The Commission is another step closer in the approval process for the EDA Partnership Planning grant but are still in a waiting period. The Commission is hopeful to receive the planning grant within the next couple of months.

OLD BUSINESS

- Summit outcome discussion. A handout was given to all board members for review. Jon Craig discussed the committees with highest interest. Blight Elimination and Community Development being the most desired, followed by Public Safety and lastly Legislative and Policy. It is preferred the chair of each committee is on the Full Board of the Commission. Jon Craig discussed the structure of each of the committees and asked for volunteers and names of others from the communities that should be involved.

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NEW BUSINESS

- 2024 Fiscal Year End budget discussion – Nathan reviewed the budget with the Board.
- 2025 Mid-year budget discussion – Nathan reviewed the budget with the Board.

Resolutions for Approval

None presented

Resolutions to recommend to Full Board

- Authorization to close fiscal year 2024 to fund balance; Resolution 2025-14
Paul Lorey made a motion to recommend Resolution 2025-14 to the Full Board, seconded by Adam Hoffman and motion carried.
- 2025 Mid-year budget proposal; Resolution 2025-16
Beverly Schulthise made a motion to recommend Resolution 2025-16 to the Full Board, seconded by Randy Clark and motion carried.

Contracts for Approval

- Indiana First READI addendum; additional \$15,000
Paul Lorey made a motion to approve the Indiana First READI addendum, seconded by Randy Clark and motion carried.
- Perry County Port Authority RAISE grant admin; sum of \$75,000
Paul Lorey made a motion to approve the Perry County Port Authority RAISE grant admin contract, seconded by Adam Hoffman and motion carried.
- Winslow Park Plan; sum of \$5,000
Randy Clark made a motion to approve the Winslow Park Plan contract, seconded by Theron Owen and motion carried.


Other

- Letter rescinding contract for Marengo ER II; sum of \$8,000
Paul Lorey made a motion to approve the letter, seconded by Beverly Schulthise and motion carried.

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Jon Craig called for a motion to adjourn. Motion for adjournment was made by Adam Hoffman, seconded by Kullen Cook and motion carried. The meeting adjourned at 5:45 pm. The Executive Board will meet next on Tuesday, September 22, 2025.

Respectfully submitted,



Balaji Kashyab, Secretary
BK/lh