Minutes of the September 23, 2025
Executive Board Meeting of the
Indiana 15 Regional Planning Commission

CALL TO ORDER

Chair Jon Craig called the meeting to order at 5:00 pm.

ROLL CALL

Secretary Balaji Kashyab performed roll call; Jon Craig, Randy Clark, Balaji Kashyab, Beverly Schulthise, Theron Owen, and Heather Gries were present. Nathan Held and Cheri Taylor of the Commission and Eric Whitaker of the newspaper were also in attendance.

AGENDA: ADDITIONAL BUSINESS

Chair Jon Craig called for additional agenda items. Mr. Held asked the Troy Code Update contract, Troy Zone Map contract, and Cash Waggner addendum be added to the agenda. Theron Owen made a motion to approve the additions to the agenda, seconded by Heather Gries and motion carried.

APPROVAL OF MINUTES AND AGENDA AS PRESENTED

Chair Jon Craig presented the minutes from the Executive Board meeting held August 26, 2025. The RAISE contract total was incorrectly noted. This was corrected in the August 26th minutes. Randy Clark made a motion to approve the minutes with the correction, seconded by Beverly Schulthise and motion carried.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of September 19th, receipts were $40,711.81 and disbursements were $65,966.88. Since the report was printed, receipts were $19,379.99. The actual total cash balance is $721,431.24. The total aging schedule was $40,170.89. There is one six-month CD totaling $250,000.00 and $315,323.79 investment in TrustINdiana. The restricted savings has a balance of $12,518.04. Heather Gries made a motion to approve the Treasurer's Report, seconded by Theron Owen and motion carried.

DIRECTOR'S REPORT

Chair Jon Craig called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- The Commission has received the Notice of Award for the EDA Planning Grant.
- The Commission is having firms look at outside drainage issues and the parking lot to see what options there may be.
- The open position job posting is now available for applicants.

OLD BUSINESS

- Committee structure discussion.
  Public Safety – Change to more than one safety official from each county to increase participation. Shawn Scott is the proposed Chair of the Public Safety Committee. He will be looking for committee members.
  Blight Elimination – Heather Gries will act as Chair of the Blight Elimination Committee.
  Policy & Legislative – All Elected Officials serving on the Indiana 15 Board will be part of the Policy & Legislative Committee.

NEW BUSINESS

None presented

Resolutions for Approval

None presented

Resolutions to recommend to Full Board

None presented

Contracts for Approval

- Birdseye Wastewater grant administration; sum of $50,000
  Randy Clark made a motion to approve the Birdseye Wastewater contract, seconded by Beverly Schulthise and motion carried.
- Troy Zone Map; sum of $4,500
  Theron Owen made a motion to approve the Troy Zone Map contract, seconded by Randy Clark and motion carried.
- Troy Code Update; sum of $5,450
  Beverly Schulthise made amotion to approve the Troy Code contract, seconded by Balaji Kashyab and motion carried.
- Cash Waggner Addendum; sum of $6,257.86
  Theron Owen made a motion to approve the Cash Waggner Addendum, seconded by Randy Clark and motion carried.

Other

None presented

ADJOURN

There being no further discussion or business to come before the Executive Board, Chair Jon Craig called for a motion to adjourn. Motion for adjournment was made by Heather Gries, seconded by Balaji Kashyab and motion carried. The meeting adjourned at 5:40 pm. The Executive Board will meet next on Tuesday, October 28, 2025. Full Board meeting will follow.

Respectfully submitted,

Balaji Kashyab, Secretary
BK/lh