Indiana 15 Regional Planning Commission
Executive Board Meeting Minutes
June 23, 2026

CALL TO ORDER

Vice-Chair Shawn Scott called the meeting to order at 5:15 pm.

ROLL CALL

Vice-Chair Shawn Scott performed roll call; Shawn Scott, Balaji Kashyab, Beverly Schulthise, Braden Mitchell, Melanie Barrett, Theron Owen, Paul Brockman, Joni Stafford and Heather Gries were present. Nathan Held and Cheri Taylor of the Commission were also in attendance.

Brett Schipp of Universal Design presented the bid specs for improvements to the parking lot area in front of the office building. The base bid will consist of base repair and paving at the parking spaces plus three feet east of the building, crack sealing, drainage remediation along the entire front of the building, curbing for drainage control, handicap accessible parking updates and sidewalk replacement. There will be an alternate bid to do the base bid in concrete instead of asphalt. There is also an alternate bid to asphalt 25 feet out from the west side of the building. Another alternate bid would be to concrete the west side of the building. Short discussion followed. Vice-Chair Shawn Scott asked for approval to advertise for bids. Joni Stafford made a motion to approve advertisement for bid, seconded by Heather Gries and motion carried.

AGENDA: ADDITIONAL BUSINESS

Vice-Chair Shawn Scott called for additional agenda items. None were presented.

APPROVAL OF MINUTES AND AGENDA AS PRESENTED

Vice-Chair Shawn Scott presented the minutes from the Executive Board meeting held May 26, 2026. Melanie Barrett made a motion to approve the minutes, seconded by Theron Owen and motion carried. Shawn Scott abstained.

TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of June 15th, receipts were $34,673.23 and disbursements were $36,347.25. The actual total cash balance is $844,937.73. The total aging schedule was $51,326.55. There is one six-month CD totaling $250,000.00 and $318,233.80 investment in TrustINdiana. The restricted savings has a balance of $14,524.71. Theron Owen made a motion to approve the Treasurer's Report, seconded by Paul Brockman and motion carried.

DIRECTOR'S REPORT

Vice-Chair Shawn Scott called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- Two conferences will be attended this year. Nathan Held will attend the National Regional Transportation Conference in Atlanta, Georgia next month. Staff will be attending the Indiana Association of Regional Councils (IARC) Conference in Kokomo, Indiana in October.
- Two Assistance to Firefighters grant applications were due Monday. Jessica Condra submitted one on behalf of Haysville VFD and Jenny Matheis submitted one on behalf of St. Anthony VFD.
- Steve Marchand is working on a Consolidated Rail Infrastructure and Safety Improvement (CRISI) grant on behalf of the Perry County Port Authority. This application is due this Thursday.
- Steve is also working on a Building Resilient Infrastructure and Communities (BRIC) application on behalf of Orange County. This is due at the end of July.
- Jenny will be submitting an Owner-Occupied Rehabilitation (OOR) grant application on behalf of Crawford County July 12th.
- Nathan is attending INDOT Safety Meetings throughout the region.
- Dubois County has asked Nathan to be on their steering committee to help develop their Comprehensive Plan.
- Steve Bartels is looking for a replacement Governor's appointee to our Board. His committee meetings are scheduled in conflict with our Board meetings.

- Indiana 15 RPC was awarded a new $700,000 EPA Brownfields Assessment grant. This will allow us to continue the community Phase I and Phase II environmental assessments.

OLD BUSINESS

- Committee updates -
  Public Safety - is working to schedule the next meeting.
  Blight Committee – July 23rd is the next scheduled meeting. Brian Kleeman of Cash Waggner will present at the meeting.
  Policy and Legislative Committee - met with Matt Greller presenting property tax changes and LIT changes. Legislation set up the MUST-Municipal Unit Strategic Taskforce-process where the County and Municipalities work together to decide the LIT distribution. Nathan will send out the presentation to all Board Members.
- Parking Lot update – Approval was given after roll call.
- Adjacent region partnership/assistance – Discussion is ongoing with EREP.

NEW BUSINESS

- Report on Executive session – Staff will complete two portions of the performance appraisal. Nathan will prepare the questions. Staff will anonymously present their information in a sealed envelope to the Executive Board by the next Executive Session. Nathan will do a self-evaluation according to the performance appraisal form along with a list of professional development overview of projects and list three to five accomplishments of his career as director. These will be presented to the Board in July.

Resolutions for Recommendation to the Full Board

None presented

Resolutions for Approval

None presented

Contracts for Approval

- Grandview Wastewater administration; sum of $65,000
  Beverly Schulthise made a motion to approve the Grandview contract, seconded by Theron Owen and motion carried.

Other

None presented

ADJOURN

There being no further discussion or business to come before the Executive Board, Vice-Chair Shawn Scott called for a motion to adjourn. Motion for adjournment was made by Heather Gries, seconded by Theron Owen and motion carried. The meeting adjourned at 6:26 pm. The next meeting of the Executive Board will be Tuesday, July 28, 2026. An Executive Session will be held at 4:30 pm prior to the regular meeting.

Respectfully submitted,

Balaji Kashyab, Secretary
BK/lh