**Indiana 15 Regional Planning Commission**
**Executive Board Meeting Minutes**
**July 28, 2026**

## CALL TO ORDER

Vice-Chair Shawn Scott called the meeting to order at 5:20 pm.

## ROLL CALL

Secretary Balaji Kashyab performed roll call; Shawn Scott, Balaji Kashyab, Beverly Schulthise, Braden Mitchell, Melanie Barrett, Paul Brockman and Heather Gries were present. Nathan Held and Cheri Taylor of the Commission were also in attendance.

## AGENDA: ADDITIONAL BUSINESS

Vice-Chair Shawn Scott called for additional agenda items. Mr. Held asked for Resolution 2026-12 and Petersburg code contract to be added to the agenda.

## APPROVAL OF MINUTES AND AGENDA AS PRESENTED

Vice-Chair Shawn Scott presented the minutes from the Executive Board meeting held June 23, 2026. Melanie Barrett made a motion to approve the minutes, seconded by Braden Mitchell and motion carried.

## TREASURER'S REPORT

Treasurer Beverly Schulthise gave the Treasurer's Report. As of July 15th, receipts were $12,872.58 and disbursements were $18,383.47. Since the report was printed, additional receipts were $48,468.50 and disbursements were $24,924.25. The actual total cash balance is $874,111.19. The total aging schedule was $47,303.14. There is one six-month CD totaling $250,000.00 and $322,313.64 investment in TrustINdiana. The restricted savings has a balance of $14,527.24. Braden Mitchell made a motion to approve the Treasurer's Report, seconded by Paul Brockman and motion carried.

## DIRECTOR'S REPORT

Vice-Chair Shawn Scott called for the Director's Report from Executive Director Nathan Held. Mr. Held reported on projects as follows:

- Jessica Condra and Steve Marchand are jointly working on an income survey for the Town of Troy for water improvements and the Town of English for a fire station.
- Last week Nathan Held attended the National Regional Transportation Conference in Atlanta.

## OLD BUSINESS

- Committee updates -
  Public Safety – No report.
  Blight Committee – Met on July 23rd.
  Policy and Legislative Committee – No report.
- Parking Lot update – Bids have come in and were discussed. Mr. Held made the recommendation to proceed with Frick Concrete. Braden Mitchell made a motion to recommend the selected bid to the Full Board, seconded by Beverly Schulthise and motion carried.
- Adjacent region partnership/assistance – The Commission attorney has reviewed working with other regions and has reported that there are no legal issues that should prohibit Indiana 15 from assisting another region. There has been no further discussion or requests from other regions yet.

## NEW BUSINESS

- Report on Executive Session – Nathan's evaluation has been completed.

Resolutions for Recommendation to the Full Board

None presented

Resolutions for Approval

- Resolution 2026-12; Record Retention Policy
  Braden Mitchell made a motion to approve Resolution 2026-12, seconded by Heather Gries and motion carried.

Contracts for Approval

- Petersburg code; sum of $2,200
  Heather Gries made a motion to approve the Petersburg code contract, seconded by Beverly Schulthise and motion carried.

Other

- Balaji Kashyab discussed the idea of traveling Executive Board meetings. This will be further discussed at the next Full Board meeting.
- Ms. Taylor asked permission for she and Nathan to re-invest the Springs Valley CD funds coming due on the 29th at the best rate. The Board concurred.

ADJOURN

There being no further discussion or business to come before the Executive Board, Vice-Chair Shawn Scott called for a motion to adjourn. Motion for adjournment was made by Heather Gries, seconded by Balaji Kashyab and motion carried. The meeting adjourned at 6:30 pm. The next meeting of the Executive Board will be Tuesday, August 25, 2026.

Respectfully submitted,

Balaji Kashyab, Secretary
BK/lh